

Here at NSU, we pride ourselves on being large enough to offer you a variety of educational opportunities, yet small enough to give you personal attention to help you succeed in your academic goals. To emphasize this priority, we are initiating an official Advising for Registration Period this fall. While advisors also serve as mentors, one of the things they can help you with is in planning the courses you need to take to complete your educational goals. We are not large enough to offer every class every term at enough times to meet everyone's preferences. Therefore, it is important to work with your departmental advisor to be sure you take the courses you need to when they are offered. We hope you will also check in with your advisor periodically throughout your academic career to discuss educational goals, to develop strategies to reach them, and to develop a connection with someone in your major department.

Prior to the Advising for Registration Period (October 1-15), you should:

1. Look at your profile on WebAdvisor. Update your contact information with the Registrar's Office. Check your listed program: major, minors, degree. If not accurate, talk to the University College if a freshman, or to the department of your intended major if an upper classman, or the grad office if a graduate student.
2. Look up and print your Program Evaluation (undergraduate students) to see what classes you still need. Access information on using WebAdvisor, Understanding your Program Evaluation, Schedule worksheets and Hold information on the NSU Website, Current Student section.
3. Check WebAdvisor Grading option for any Early Alert Deficiencies (DEF), viewable by October 1. If you receive any, talk to your advisor, instructor, University College for assistance.
4. Look up who your advisor is using WebAdvisor, either on your profile or on your program evaluation. Contact them and set up an appointment for during the Advising for Registration Period.
5. Look up the schedule of classes using Course Search on WebAdvisor and make a tentative plan of classes for the next semester. Spring classes will be available on October 2.

During the Advising for Registration Period (Oct. 15-29 for upper classmen, Oct. 15-Nov. 15 for freshmen), you should:

1. Keep your appointment with your advisor and finalize your proposed schedule. Bring your program evaluation to this meeting. Be sure to select some alternate classes.
2. Look up your registration priority on Web Advisor (available on Oct. 9) and make a note on your personal calendar to register on that day and time.
3. Check My Restrictions on WebAdvisor periodically for holds and follow up on them.

During the Registration Period (October 29-Nov. 17), you should:

1. Get registered on or immediately after your priority date to get the classes you want and avoid financial aid problems.
2. Check for mid-term deficiencies, viewable on Web Advisor by Nov. 1. If you receive any, talk to your advisor to develop a plan of action, and possibly revise your schedule for next term.
3. Once registered, look at your program evaluation on WebAdvisor again to be sure courses apply where expected. If anything looks wrong, contact the Registrar's Office.
4. If you are registering for your final term, apply for graduation. Undergraduates should apply in DH 101, Graduates in SP 104.

After the end of the term, you should:

1. Check WebAdvisor Grades for your final grades.
2. Make schedule changes if necessary. Consult with your advisor.

Just before the start of the term, you should:

1. Check your schedule for any changes: time, instructor, location

2. Check SDe-Pay for billing information.