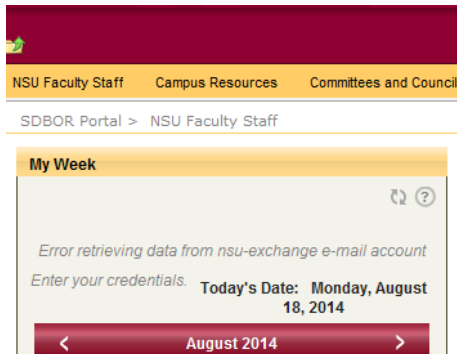
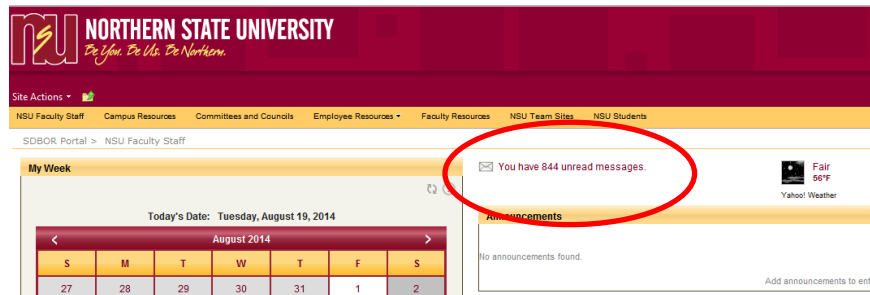


## Setting up email within myNSU

1. On the myNSU homepage, click the text link **Enter your credentials** in the My Week web part.



2. Enter your NSU email username and password to sync your account.
3. To access your email, click the text that indicates quantity of unread messages (as shown below).



## Setting up SNAP and Leave Request within my NSU

1. Click the Applications tab on the right web part.
2. From the Applications tab, click on SNAP.
3. Enter your SNAP username and password.
4. This will sync your SNAP and Leave Request accounts so once in the portal, you can access without logging in.

