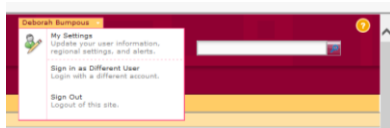


Navigating the myNSU portal

The myNSU portal is a central site that connects the NSU campus community to important information and resources. The portal is web-based and accessible from anywhere with an internet connection.

Use the portal as your doorway to single sign-on access to many applications such as NSU email, Desire2Learn, WebAdvisor, SNAP and Leave Requests.

Upper right



- By clicking the drop-down arrow, you are able to view your settings and sign out of the portal
- You are also able to search the myNSU portal based on keywords

Main Header



If at any time you wish to return to the myNSU homepage, click on the NSU logo in the upper left corner of the page!

Campus Resources: Important campus links and documents and WebWizard reports

Committees and Councils: Minutes and working documents for campus committees; access is based on your role

Employee Resources: Information and documents for Finance and Administration, Human Resources, NET Services, Purchasing, Student Affairs, and University Relations

Faculty Resources: Academic related information and departmental sites

NSU Team Sites: Collaborative work sites for various NSU teams; access is based on your role within the Team Site

Main Page - Left



My Week

Today's Date: Tuesday, August 19, 2014

S	M	T	W	T	F	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

Tuesday, August 19

- 10:00 AM Convocation
- 11:00 AM Discuss Template regarding Unidata to Oracle Migration
- 12:00 PM School begins
- 1:45 PM New faculty/staff introductions
- 9:00 AM Department Updates
- 10:00 AM Dr. Smith bi-weekly
- 1:30 PM Deans Council
- 8:30 AM Dr. Mark Taylor
- 11:30 AM Campus picnic
- 2:00 PM Canceled: Ellucian Steering Committee Conference Call

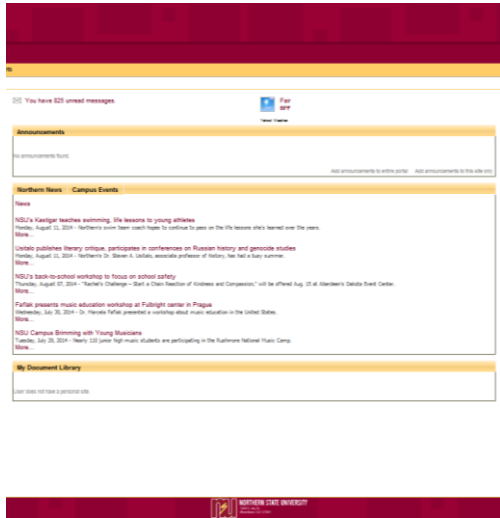
My To Do

Expand All Collapse All

My Week: Displays your calendar events from your NSU Outlook calendar

My To Do: Displays your tasks from your NSU Outlook calendar

Main Page - Middle



Unread Messages: Displays number of unread messages from your NSU email. By clicking the link, Outlook Web Access will open in a new window.

Announcements: Displays campus specific announcements created within the portal

Northern News: Displays the NSU news feed from www.northern.edu

Campus Events: Currently unavailable

Main Page - Right

Main Tabs

- **NSU Links:** Important links to NSU resources
- **WebAdvisor:** Module to allow use of WebAdvisor within the portal. Access is based on your teaching assignments within Colleague.
- **Applications:** Important links to shared Board of Regents applications. Once you have synced with these systems, you will be able to access without signing on again.
- **My Bookmarks:** Currently unavailable

D2L: Direct connect to Desire2Learn courses with access based on teaching assignments within Colleague.

