



**SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS**


Substantive Program Modification Form

Use this form to request minor changes in existing programs (majors, minors, certificates, or specializations).

UNIVERSITY:	NSU
CURRENT PROGRAM DEGREE:	AS
CURRENT PROGRAM MAJOR/MINOR:	Business Administration
CURRENT SPECIALIZATION (If applicable):	
CIP CODE:	520201
UNIVERSITY DEPARTMENT:	Management, Marketing
BANNER DEPARTMENT CODE:	NMAM
UNIVERSITY COLLEGE:	School of Business
BANNER COLLEGE CODE:	5B

University Approval

To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.



Vice President of Academic Affairs or
President of the University

12/6/2022

Date

1. This modification addresses a change in (place an "X" in the appropriate box):

- | | |
|--|--|
| <input checked="" type="checkbox"/> Total credits required within the discipline | <input type="checkbox"/> Total credits of supportive course work |
| <input type="checkbox"/> Total credits of elective course work | <input type="checkbox"/> Total credits required for program |
| <input type="checkbox"/> Program name | <input type="checkbox"/> Existing specialization |
| <input type="checkbox"/> CIP Code | <input type="checkbox"/> Other (explain below) |
| <input type="checkbox"/> Modification requiring Board of Regents approval
<i>Must have prior approval from Executive Director or designee</i> | |

2. Effective date of change: 1/9/2023

3. Program Degree Level (place an “X” in the appropriate box):

Associate Bachelor’s Master’s Doctoral

4. Category (place an “X” in the appropriate box):

Certificate Specialization Minor Major

5. If a name change is proposed, the change will occur (place an “X” in the appropriate box):

- On the effective date for all students
- On the effective date for students new to the program (enrolled students will graduate from existing program)

Proposed new name: _____

Reminder: Name changes may require updating related articulation agreements, site approvals, etc.

6. Is the program being modified associated with a current articulation agreement?

Yes No

- a. If yes, will the articulation agreement need to be updated with the partner institution following the approve of the program change? Please explain:**

7. Primary Aspects of the Modification (add lines or adjust cell size as needed):

<i>Existing Curriculum</i>				<i>Proposed Curriculum (highlight changes)</i>			
Pref.	Num.	Title	Cr. Hrs.	Pref.	Num.	Title	Cr. Hrs.
ACCT	210	Principles of Accounting I	3	ACCT	210	Principles of Accounting I	3
ACCT	211	Principles of Accounting II	3	ACCT	211	Principles of Accounting II	3
BADM	244	Business Communications	3	BADM	244	Business Communications	3
BADM	350	Legal Environment of Business	3	BADM	350	Legal Environment of Business	3
CSC	273	Spreadsheet Data Analysis	3	CSC	273	Spreadsheet Data Analysis	3
*ECON	201	Principles of Microeconomics	3	*ECON	201	Principles of Microeconomics	3
MIS	325	Management Information Systems	3	MIS	325	Management Information Systems	3
IDL	190	Seminar	2	IDL	190	Seminar	2
Business Administration Specialization							
BADM	336	Entrepreneurship I	3	BADM	336	Entrepreneurship I	3
BADM	360	Organization and Management	3	BADM	360	Organization and Management	3
BADM	370	Marketing	3	BADM	370	Marketing	3
BADM	457	Business Ethics	3	BADM	457	Business Ethics	3
BADM	464	Organizational Behavior	3	BADM	464	Organizational Behavior	3
Total Hours Required			38*	Total Hours Required			38*

8. Explanation of the Change:

We would like to remove the Business Administration specialization from the AS Business Administration program. The AS Business Administration used to have two specializations: (1) Business Administration (2) Management Information Systems. The business administration specialization is no longer needed as the MIS specialization has been terminated. The courses under the business administration specialization should be listed under the coursework required.

*ECON 201 counts as General Education Requirement.

For substantial modifications requiring Board approval, complete the items below. References to external sources should be documented with a footnote (including web addresses where applicable).

9. Date of approval from the Executive Director or designee.
10. Identify the program modification requested.
11. Provide justification for the desired modification.
12. Would the requested modification require a change to the catalog description and/or the program learning outcomes? If so, describe.
13. Indicate the number of students currently enrolled in the program.
14. Describe the real impact to students.
15. Describe the real impact to the university.
16. Describe any cost associated with the program modification.
17. Describe any risks and unintended consequences associated with the program modification.
18. Would this modification be effective for current and future students, or only students who enroll following the change?