



SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS
Program Termination or
Placement on Inactive Status

Use this form to request termination or inactive status for an existing program (graduate program, undergraduate major or minor, certificate, or specialization). The Board of Regents, Executive Director, and/or their designees may request additional information about the proposal. After the university President approves the proposal, submit a signed copy to the Executive Director through the system Chief Academic Officer. Only post the form to the university website for review by other universities after approval by the Executive Director and Chief Academic Officer.

UNIVERSITY:	NSU
DEGREE(S) AND PROGRAM:	AS –Business Administration Specialization
CIP CODE:	520201
UNIVERSITY DEPARTMENT:	Management, Marketing
BANNER DEPARTMENT CODE:	NMAM
UNIVERSITY DIVISION:	School of Business
BANNER DIVISION CODE:	5B

University Approval

To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

Michael Wenous

President (or Designee) of the University

2/9/2023

Date

1. Program Degree Level (place an “X” in the appropriate box):

Associate Bachelor’s Master’s Doctoral

2. Category (place an “X” in the appropriate box):¹

Certificate Specialization Minor Major

3. The program action proposed is (place an “X” in the appropriate box):²

Inactive Status Termination

See question 4

See questions 5 and 6

¹ Note: Certificates, specializations, and minors may only be terminated and not placed on inactive status due to limitations in the student information system.

² Note: An inactive program is a program a university has authority to offer, but the program is not admitting new students and has not formally terminated. A presumption exists that inactive status is a temporary status; universities review inactive programs periodically to determine the feasibility of reactivating or terminating the program. Programs can remain inactive for five (5) consecutive years at which time a university must terminate the program. A terminated program is a program for which a university ceases to have authority to offer. Reinstatement of a terminated program requires university and BOR approval through the prescribed new program approval processes.

4. INACTIVE STATUS

- A. **Provide a justification for inactivating the program:**
- B. **If there are current students in the program, what are the implications of placing the program on inactive status?**
- C. **What is the last date (day/month/year) by which a student can graduate in the program?**
- D. **What is the proposed date (day/month/year) inactive status takes effect (the proposed date for inactive status is also the last date a student may enroll in or declare the program)?**

5. TERMINATION WITH ENROLLED STUDENTS

- A. **Provide a justification for terminating the program:**

The business administration specialization is no longer necessary to differentiate from the MIS specialization under the AS-Business Administration program. The MIS specialization was recently terminated. The business administration specialization will essentially collapse into the AS-Business Administration degree as we will retain the Business Administration (AS) program (NAS.BSA).
- B. **What is the plan for completion of the program by current students?**

For the 18 students enrolled in AS Business Administration-Business Administration Specialization, students will be moved into the AS Business Administration and complete the same courses as planned. The courses in the specialization are the required courses in the AS Business Administration program so the online catalog would change but the update wouldn't be visible to current students if they are using DegreeWorks to track their program.
- C. **What is the proposed date (day/month/year) program termination status begins (program status in the database changes to *Phasing Out* and last date a student may enroll in or declare the program)?**

August 21, 2023
- D. **What is the last date (day/month/year) in which a student may enroll in the program (program status in the database changes to *Phase Out*)?**

May 1, 2023
- E. **What is the last term or date (day/month/year) by which a student can graduate from the program?**

August 20, 2023

F. What are the potential cost savings of terminating the program and what are the planned uses of the savings?

None

G. What are the resulting employee terminations and other possible implications including impact on other programs?

None

6. TERMINATION WITHOUT ENROLLED STUDENTS

A. Provide a justification for terminating the program:

B. What is the proposed date (day/month/year) for the program to terminate (program status in the database changes to *Deleted*)?

C. What are the potential cost savings of terminating the program and what are the planned uses of the savings?

D. What are the resulting employee terminations and other possible implications including impact on other programs?