

# New student undergraduate checklist



**Congratulations!** Now that you have been accepted to NSU and are officially a Wolf, please use the following checklist to stay on track for the first day of classes.

## Complete all final admissions steps

Submit a final copy of your high school transcripts to the Admissions office.

*If you are a transfer student and have already earned an associate or Bachelor's degree, high school transcripts are not required.*

Submit a final copy of your college transcripts to the Admissions office if you have completed college courses while in high school, including dual credit or PSEO (post-secondary enrollment options).

*If you have completed high school dual credit (HSDC) courses at NSU or another S.D. Board of Regents institution, you do not need to submit those HSDC college transcripts*

Submit your final ACT or SAT scores if needed to the Admissions office.

*ACT or SAT scores may not be required for admissions but are preferred for some scholarships including the **WolfPACT Scholarship** and are reviewed as part of the WolfPACT Scholarship and course placement.*

Submit your AP scores to the Admissions office to be considered for college credit. AP scores of 3 or above are needed to earn college credit. Please [click here](#) for more information.

In accordance with **SDBOR policy**, submit a final copy of your **immunization records** unless you are an online-only student. For guidance, please contact **NSU Campus Health** or your Admissions Representative directly.

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## Participate in HOWL (Helping Our Wolves Learn) and register for courses

Register for **HOWL New Student Orientation**.

Fulfill all Pre-HOWL requirements:

- Set up your **NSU credentials and technology accounts**.  
*Instructions are sent via email after you have registered for HOWL.*
- Complete all Pre-HOWL requirements on D2L including submitting your Advising Inventory.
- Check your NSU email for appointment details and meet with the professional advisor at the scheduled day and time.

Participate in **HOWL** (*on-campus or virtual if eligible*).

- Confirm your first semester's schedule and course registration.
- Receive your **Pack Pass** (*NSU student ID*).
- Review **placement details** and complete exams if needed.
- Download the **Navigate app**.

Complete the **TRIO Student Support Services** (SSS) program application.

## Take care of business

Follow the NSU **laptop policy** and ensure your personal device meets requirements.

Apply for **financial aid** by completing the FAFSA. After your aid has been awarded, log in to **Self Service Banner** to accept/reject your aid within three weeks.

Review and apply for scholarships each term.

Make final arrangements for **tuition and fees payment**. You will not receive a paper statement. Bills are posted on Self-Service Banner and are updated weekly. You can access your billing statement online through **Self-Service Banner Student Billing**.

Payment is due the day after Census Date each semester. Find that date on our **Important Dates online calendar**.

Check your Wolves student email each day to stay on top of important information regarding your enrollment, including your e-bill notification.

Complete attendance confirmation on Self-Service Banner each fall and spring semester. Attendance confirmation must be completed by Census Date each semester and is required for all students.

Review **student privacy and FERPA guidelines** and submit a FERPA release form if preferred.

Review **academic benefits** available if you are a Military Service Member, Veteran, Dependent Spouse or Dependent Child.

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## Prepare for classes

During **HOWL**, complete course registration steps outlined in **HOWL** (see above).

Review and purchase course materials and textbooks via the **online bookstore**, Akademos.

Download the Pulse app, which is the application for Desire 2 Learn (D2L) to easily access your courses from your smartphone or tablet. **D2L is the learning management software** at NSU.

Review your course schedule on Self-Service Banner or the Navigate app. Take note of any partial term classes and dates.

Be mindful of **important dates** for each term including schedules unique for partial term and summer courses.

Create a plan for studying and academic success using support resources available through the **Student Success Center** and others.

Actively participate in every class whether online or in person and connect with your faculty directly.

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## Plan for campus life

Complete the **Residence Life housing application** to secure on-campus housing.

If you intend to have a vehicle on campus, make plans to purchase a University Parking Permit. Permits may be purchased **online** annually and are required for use of university parking lots.

Review **campus dining** options and select a plan that's best for you.

Complete the required Sexual Assault Prevention training via Vector. *This training is required for all students and will be sent to your NSU email.* For more information, please contact **NSU Student Rights and Responsibilities**.

If you live in an on-campus residence hall, a campus mailbox will be assigned to you at the NSU Post Office in the lower level of the Student Center. Please stop there to pick up your mailbox combination after you have moved in.

Explore **wellness** offerings available through the Counseling Center, Student Accessibility Services, Avera Student Health and others.

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## Semester start up

Participate in your orientation program:

- If you will attend classes on the Aberdeen campus, make plans to attend **Wolf Pack Welcome**. Orientation and move-in details will be updated prior to the start of each term.
- If you are an online-only student, orientation details will be provided to you prior to the start of the term.
- If you attend classes at the Huron Community Campus, orientation details will be provided to you prior to the start of each term.

Connect with **Career Services** about on-campus and off-campus employment opportunities if needed.

Become active in campus life through recognized **student organizations; student government**; campus activity board (**CAB**); **homecoming; intramurals; Multicultural Student Affairs; American Indian Circle Program; music, band, and fine arts events; HOWLING Wolves and student athletic event tickets**; and much more!

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## As part of the enrollment process, international students must also:

Submit the **necessary documentation**, including:

- English Proficiency Scores (TOEFL/IELTS)
- A statement of finances
- A scanned copy of your passport
- A signed I-20
- Proof of health insurance

Make plans to activate a U.S. mobile phone plan and bank account.

Attend International Student Orientation. Orientation details will be provided to you prior to the start of each term.

### Questions?

If you need assistance with any of these items, please contact **NSU Admissions**:  
admissions@northern.edu | 605-626-2544 | 1-800-678-5330