



SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS
Program Termination or
Placement on Inactive Status

Use this form to request termination or inactive status for an existing program (graduate program, undergraduate major or minor, certificate, or specialization). The Board of Regents, Executive Director, and/or their designees may request additional information about the proposal. After the university President approves the proposal, submit a signed copy to the Executive Director through the system Chief Academic Officer. Only post the form to the university website for review by other universities after approval by the Executive Director and Chief Academic Officer.

UNIVERSITY:	NSU
DEGREE(S) AND PROGRAM:	Minor German
CIP CODE:	16.0501
UNIVERSITY DEPARTMENT:	English, Communication and Global Languages
BANNER DEPARTMENT CODE:	NECL
UNIVERSITY DIVISION:	College of Arts and Sciences
BANNER DIVISION CODE:	5A

University Approval

To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.



President (or Designee) of the University

9/18/2023

Date

1. Program Degree Level (place an "X" in the appropriate box):

Associate Bachelor's Master's Doctoral

2. Category (place an "X" in the appropriate box):¹

Certificate Specialization Minor Major

3. The program action proposed is (place an "X" in the appropriate box):²

Inactive Status Termination
See question 4 *See questions 5 and 6*

¹ Note: Certificates, specializations, and minors may only be terminated and not placed on inactive status due to limitations in the student information system.

² Note: An inactive program is a program a university has authority to offer, but the program is not admitting new students and has not formally terminated. A presumption exists that inactive status is a temporary status; universities review inactive programs periodically to determine the feasibility of reactivating or terminating the program. Programs can remain inactive for five (5) consecutive years at which time a university must terminate the program. A terminated program is a program for which a university ceases to have authority to offer. Reinstatement of a terminated program requires university and BOR approval through the prescribed new program approval processes.

4. INACTIVE STATUS

- A. **Provide a justification for inactivating the program:**
- B. **If there are current students in the program, what are the implications of placing the program on inactive status?**
- C. **What is the last date (day/month/year) by which a student can graduate in the program?**
- D. **What is the proposed date (day/month/year) inactive status takes effect (the proposed date for inactive status is also the last date a student may enroll in or declare the program)?**

5. TERMINATION WITH ENROLLED STUDENTS

- A. **Provide a justification for terminating the program:**
Courses contributing to the German minor above GLAN 102 are not meeting the minimum enrollment per Northern State University Academic Policy 2.13.1.
- B. **What is the plan for completion of the program by current students?**
Current students will be notified and courses at other regental universities will be suggested, should this be the only option.
- C. **What is the proposed date (day/month/year) program termination status begins (program status in the database changes to *Phasing Out* and last date a student may enroll in or declare the program)?**
08/01/2023
- D. **What is the last date (day/month/year) in which a student may enroll in the program (program status in the database changes to *Phase Out*)?**
08/01/2023
- E. **What is the last term or date (day/month/year) by which a student can graduate from the program?**
Spring 2025, which allows ample time for students currently enrolled in the minor to complete either the required courses or given close course equivalents.
- F. **What are the potential cost savings of terminating the program and what are the planned uses of the savings?**
Courses that were offered will no longer be available, which reduces costs and minimizes inefficiencies in course offerings.

G. What are the resulting employee terminations and other possible implications including impact on other programs?

There is minimal impact to other programs with the exception of the BA in Global Language and Culture, which encourages a language minor. However, no students currently enrolled in the BA in Global Language and Culture have selected a German minor. It is expected that there will be one less faculty line dedicated to languages in the future once the current German faculty member retires (anticipated summer 2025).

6. TERMINATION WITHOUT ENROLLED STUDENTS

A. Provide a justification for terminating the program:

B. What is the proposed date (day/month/year) for the program to terminate (program status in the database changes to *Deleted*)?

C. What are the potential cost savings of terminating the program and what are the planned uses of the savings?

D. What are the resulting employee terminations and other possible implications including impact on other programs?