



**SOUTH DAKOTA BOARD OF REGENTS  
ACADEMIC AFFAIRS FORMS**

**Authority to Offer an Existing Course**

NSU

Institution

School of Business

Division/Department

*Michael Wernovs*

Institutional Approval Signature

11/27/2023

Date

**1. Is this a request to offer an existing common course or an existing unique course (approval will change course status from unique to common)?**

Common Course

Unique Course

**2. Provide the complete description as it appears in the system database including pre-requisites and co-requisites.**

Prefix & No.	Course Title	Credits
BADM 501	Business Essentials I	3

**Course Description**

The course explores the essential business fundamentals of statistics, microeconomics, and operations management, providing students with a foundation for graduate business studies.

**Pre-requisites or Co-requisites (add lines as needed, make sure to copy boxes in Pre-req and Co-req cells)**

Prefix & No.	Course Title	Pre-req	Co-req
		Choose an item.	Choose an item.

**3. Universities currently offering this course, or any equated courses (place an “X” in the appropriate boxes):**

*Please consult any universities indicated below, and attach correspondence with the campus response. Communication and approval should include the Provost’s office at the universities currently offering the course.*

BHSU    DSU    NSU    SDSMT    SDSU    USD

**From:** OKeefe, Timothy P <[Timothy.OKeefe@usd.edu](mailto:Timothy.OKeefe@usd.edu)>

**Sent:** Wednesday, October 25, 2023 4:32 PM

**To:** Schmidt, Sara <[Sara.Schmidt@northern.edu](mailto:Sara.Schmidt@northern.edu)>

**Subject:** Re: Authority to Offer-BADM 501

Sara,

Thank you for reaching out. We are happy to serve and have your students take BADM 501.

I look forward to meeting you in person in the near future.

Tim

**Timothy P. O’Keefe, Ph.D.**

**Dean**

Beacom School of Business

University of South Dakota

605.658.6517

[Timothy.OKeefe@USD.edu](mailto:Timothy.OKeefe@USD.edu)

[www.USD.edu](http://www.USD.edu)



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**From:** Schmidt, Sara <[Sara.Schmidt@northern.edu](mailto:Sara.Schmidt@northern.edu)>

**Sent:** Wednesday, October 25, 2023 4:24 PM

**To:** OKeefe, Timothy P <[Timothy.OKeefe@usd.edu](mailto:Timothy.OKeefe@usd.edu)>

**Cc:** Bockorny, Kristi <[kristi.bockorny@northern.edu](mailto:kristi.bockorny@northern.edu)>; Schmidt, Sara <[sara.schmidt@northern.edu](mailto:sara.schmidt@northern.edu)>

**Subject:** Authority to Offer-BADM 501

Good afternoon,

I hope this email finds you well. I am reaching out to let you know Northern is interested in offering BADM 501 as an elective in our new proposed program, Master of Science in Strategic Innovation and Leadership. This course will be used in lieu of pre-requisites and will be a required elective for students that do not have an undergraduate degree in a business area. If you have any questions, just let me know.

I hope you have a great rest of your day!

Sara

**SARA SCHMIDT**, Ed.D., MBA, CPA  
Interim Dean | Associate Professor of Accounting

☎ 605-626-2402

✉ [sara.schmidt@northern.edu](mailto:sara.schmidt@northern.edu)

🌐 [northern.edu](http://northern.edu)



**Northern State University**

1200 S Jay St | Aberdeen, SD 57401

Lincoln Hall 101



**NORTHERN**

**4. Does Offering the Course Create FTE Implications? No**

We will adjust the offerings of other courses to every other year to accommodate the offering of this course.

If no, Replacement of \_\_\_\_\_ (deletion form attached)  
(prefix, number, name of course, credits)

Effective Date of Deletion: [Click here to enter a date.](#)

**5. Does Offering the Course Create Schedule Management Implications?**

Yes

**Explain:** We will offer this course as part of our MS in Strategic Innovation and Leadership program. We will adjust the offerings of other courses to every other year to accommodate the offering of this course.

**6. Existing program(s) in which course will be offered:**

MS in Strategic Innovation and Leadership (new program)

**7. CIP Code for the course:** 52.0101

8. Is the university currently authorized to use the course prefix (i.e., the prefix is used for a minimum of 6 courses, not counting x9x courses) (Yes or No)? YES

If the university is not authorized to use the current prefix, please indicate the prefix your university will use for the course, which will be equated to the requested course. The university must be approved to use this prefix.:

(Note: If the institution wishes to offer the course with the current prefix, but is not authorized to do so, AAC Guidelines Form 1.10 – New Prefix Request Form must be submitted along with this request.)

9. Proposed instructional method by this university: Lecture

10. Proposed delivery method by this university: Face-to-Face, Online, and HyFlex

11. University Dept. Code: Management and Marketing

Banner Department Code: NMAM

12. Authority to offer effective beginning in what term? Summer 2024

13. Section Restriction: None