SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS

Revised Course Request: Common Course
(Substantive Modifications)

Use this form to request a substantive change to an existing common course. Representatives from all institutions offering the common course must participate in developing the proposed revisions to a common course. Signatures from all institutions offering the common course must be included on the final form submitted to the Academic Affairs Council (AAC). Consult the system database for information about existing courses. If the course revision is for an approved General Education course, please see the Revision to General Education Requirements Form.

NSU	Nicole Schutter	Anna Schwan	Click here to enter a date.
Institution	**Form Initiator**	**Dean's Approval Signature**	**Date**
Choose an item.	Elementary-Secondary Education/School of Education	*Michael Werous*	11/21/2023
Institution	**Division/Department**	**Institutional Approval Signature**	**Date**
Choose an item.			Click here to enter a date.
Institution	**Division/Department**	**Institutional Approval Signature**	**Date**

(*add additional lines as needed*)

Indicate universities that currently offer the common course:

☒ BHSU   ☒ DSU   ☒ NSU   ☐ SDSMT   ☒ SDSU   ☒ USD

Section 1. Existing Course Title and Description

If changing from a course that previously had only a lecture or laboratory component to a composite course, identify both the course and laboratory numbers (xxx and xxxL) and credit hours associated with each. Provide the complete description as it appears in the system database, including pre-requisites, co-requisites, and registration restrictions.

Prefix & No.	Course Title	Credits
EDFN 338	Foundations of American Education	2

Course Description
A survey of goals, history, organization, and philosophy of pre-K-12 American Education, with emphasis on teaching as a profession; contemporary issues and practices, legal and ethical responsibilities, and attributes of effective teachers.

Please list any active equated courses for the course being revised. Any universities offering equated courses must be indicated in the check boxes above, as they currently offer the course.

Prefix & No.	Course Title	Credits

Section 2. Modification(s) Requested

Check all revisions that apply and provide detailed information in the Current and New fields below. If changing a course that previously had only a lecture or laboratory component to a composite course, identify both the course and laboratory numbers (xxx and xxxL) and credit hours associated with each.

2.1. This modification will include (*place an "X" in the box for all that apply*):

	Current		**New**
☐ **Prefix change from**	_____	to	_____

Indicate any university for which this must be added as new prefix:

☐ BHSU ☐ DSU ☐ NSU ☐ SDSMT ☐ SDSU ☐ USD

	Current		**New**
☐ **Change in instructional method**	_____	to	_____
☐ **Course Title change from**	_____	to	_____
☐ **Credit Hours change from**	_____	to	_____
☐ **Pre-Requisites**	_____	to	_____

Note: University specific pre-requisites are inconsistent with the system common course guidelines and receive approval only in rare circumstances.

☐ **Co-Requisites**	_____	to	_____
☐ **Registration Restriction**	_____	to	_____

☐ **Addition/deletion of a lab/lecture component**

If the addition of a lab/lecture component requires a change in pre-requisites or co-requisites, indicate below (add lines as needed, make sure to copy and paste format)

Prefix & No.	Course Title	Pre-Req/Co-Req?
		Choose an item.

Will the grade for this lab/lecture component be limited to S/U (pass/fail)?

☐ Yes   ☐ No

Will section enrollment for the lab/lecture component be capped?

☐   Yes, max per section: _____   ☐   No

☐   **Course Content/Description change (write proposed new content/description below)**

<div style="border:1px solid black">

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Note: Course descriptions are short, concise summaries that typically do not exceed 75 words. DO: Address the content of the course and write descriptions using active verbs (e.g., explore, learn, develop, etc.). DO NOT: Repeat the title of the course, layout the syllabus, use pronouns such as "we" and "you," or rely on specialized jargon, vague phrases, or clichés.

☒   **Course Deletion**

    Indicate the universities deleting the course:

☐   BHSU   ☐   DSU   ☒   **NSU**   ☐   SDSMT   ☐   SDSU   ☐   USD

Effective term of the change: Summer 2024 _____

2.2. Add justification for all changes noted above:

No longer offer course.

Section 3. Other Course Information

Will this course equate (i.e., be considered the same course for degree completion) with any other unique or common courses in the common course database ([Course Inventory Report](#))?

☐   Yes   ☐   No

If yes, indicate the course(s) to which the course will equate (add lines as needed):

Prefix & No.	Course Title

Section 4. Department and Course Codes (Completed by University Academic Affairs)

	Current		**New**
☐ **Change in University Department Code**	_____	to	_____
☐ **Change in Banner Department Code**	_____	to	_____
☐ **Change in [CIP Code](#)**	_____	to	_____