



SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS

Authority to Offer an Existing Course

NSU

Institution

Science and Mathematics

Division/Department

Michael W. Wenzel
Institutional Approval Signature

1/11/2024

Date

1. Is this a request to offer an existing common course or an existing unique course (approval will change course status from unique to common)?

Common Course

Unique Course

2. Provide the complete description as it appears in the system database including pre-requisites and co-requisites.

| Prefix & No. | Course Title | Credits |
|--------------|-----------------|---------|
| NUTR 315 | Human Nutrition | 3 |
| HLTH 315 | Human Nutrition | e |

Course Description

The science of food, the nutrients and other substances therein, their action, interaction, and balance in relation to health and disease and the processes by which the organism ingests, digests, absorbs, transports, utilizes and excretes food substances.

Pre-requisites or Co-requisites (add lines as needed, make sure to copy boxes in Pre-req and Co-req cells)

| Prefix & No. | Course Title | Pre-req | Co-req |
|--------------|-------------------------------|---------|--------|
| CHEM 106 | Chemistry Survey OR | Yes | No |
| CHEM 107 | Organic and Biochem Survey OR | Yes | No |
| CHEM 112 | General Chemistry I | Yes | No |

3. Universities currently offering this course, or any equated courses (place an "X" in the appropriate boxes):

Please consult any universities indicated below, and attach correspondence with the campus response. Communication and approval should include the Provost's office at the universities currently offering the course.

BHSU DSU NSU SDSMT SDSU USD

4. Does Offering the Course Create FTE Implications? Choose an item.

If no, Replacement of _____ (deletion form attached)
(prefix, number, name of course, credits)

Effective Date of Deletion: [Click here to enter a date.](#) _____

5. Does Offering the Course Create Schedule Management Implications? No

Explain: Course will be a part of existing workloads. The faculty hired to teach this course has a strong background in biochemistry and nutrition and is well-versed in the content associated with both fields.

6. Existing program(s) in which course will be offered: This course will help serve as a pre-nursing course for both the SDSU accelerated nursing and NSU nursing programs. It will also serve as a general elective for the completion of 120 credits for any BS/BA degree and an elective course specifically for the Biology and Biochemistry programs offered at NSU.

7. CIP Code for the course: 513102

8. Is the university currently authorized to use the course prefix (i.e., the prefix is used for a minimum of 6 courses, not counting x9x courses) (Yes or No)? No

If the university is not authorized to use the current prefix, please indicate the prefix your university will use for the course, which will be equated to the requested course. The university must be approved to use this prefix.:

BIOL

(Note: If the institution wishes to offer the course with the current prefix, but is not authorized to do so, AAC Guidelines Form 1.10 – New Prefix Request Form must be submitted along with this request.)

9. Proposed instructional method by this university: R

10. Proposed delivery method by this university: N01; N02; N03; N15; N18

11. University Dept. Code: Science and Mathematics

Banner Department Code: NSCM

12. Authority to offer effective beginning in what term? Fall 2024

13. Section Restriction: _____

From: Long, John A
Sent: Monday, October 2, 2023 3:04 PM
To: 'Comstock, Chris' <christopher.comstock@sdstate.edu>
Subject: RE: NUTR 315

No.

From: Comstock, Chris <christopher.comstock@sdstate.edu>
Sent: Monday, October 2, 2023 2:59 PM
To: Long, John A <John.Long@northern.edu>
Subject: Re: NUTR 315

Good afternoon Dr. Long,

Thank you for the email and providing insight into what you'd like to accomplish at Northern State University with the biochemistry program and the new nursing program.

I do have a question regarding the faculty member you hired - do they have the Registered Dietitian credential?



Chris Comstock MS, RD, LN

Nutrition Lecturer and DPD Director

*School of Health & Consumer Sciences
South Dakota State University*

*Wagner Hall 447, Box 2275A
Brookings, SD 57007
P: (605) 688-6285*



From: Long, John A <John.Long@northern.edu>
Sent: Thursday, September 28, 2023 3:31 PM
To: Comstock, Chris <christopher.comstock@sdstate.edu>
Cc: Kiesow, Alyssa <alyssa.kiesow@northern.edu>
Subject: NUTR 315

Hi Chris,

I am the department chair for the Department of Science and Mathematics at Northern State University. We would like to offer NUTR 315 Human Nutrition as part of an effort to build our growing biochemistry program and to support our soon-to-be Nursing program. We would offer the course as BIOL 315 since we do not have the authority for the NUTR prefix. This addition to our repertoire would add critical coursework tailored to job market needs. We recently hired a faculty member who specializes in nutrition, so this course would be taught by this highly qualified faculty member. We are submitting an authority to offer form to begin offering this course in Spring 2025.

We are soliciting your supportive with our endeavors. If you would like additional details regarding the course, please let me know. I appreciate your time, and look forward to hearing from you.

Cheers.

JOHN LONG, Ph.D.

*Department Chair, Science & Mathematics
Associate Professor of Environmental Physics*

📞 605-626-2629

✉ john.long@northern.edu

🌐 northern.edu



Northern State University

1200 S Jay St | Aberdeen, SD 57401



NORTHERN

From: LaDuke-Pelster, Faye <Faye.LaDuke@bhsu.edu>

Sent: Thursday, January 11, 2024 12:23 PM

To: Ramsay, Jodie <Jodie.Ramsay@northern.edu>; Asunskis, Dan <dan.asunskis@bhsu.edu>; Flint, Emilia <emilia.flint@bhsu.edu>

Subject: RE: [EXT] FW: NSU course addition

Hi Jodie,

In visiting with our lead faculty member in Exercise Science, it's my understanding that we no longer offer HLTH 315. He indicated that SDSU does and also asked whether or not all of this has been vetted through the Education Discipline Council.

Faye



Dr. Faye LaDuke-Pelster, Ed.D.
Department Chair, School of Education
Professor, Reading
605.642.6627

From: Ramsay, Jodie <Jodie.Ramsay@northern.edu>
Sent: Tuesday, January 9, 2024 3:13 PM
To: Asunskis, Dan <Dan.Asunskis@bhsu.edu>; LaDuke-Pelster, Faye <Faye.LaDuke@bhsu.edu>; Flint, Emilia <Emilia.Flint@bhsu.edu>
Subject: RE: [EXT] FW: NSU course addition

Some people who received this message don't often get email from jodie.ramsay@northern.edu. [Learn why this is important](#)

The course will be on campus. I don't know if there are plans to have it online later on, but it will only be taught on campus at this time.

From: Asunskis, Dan <Dan.Asunskis@bhsu.edu>
Sent: Tuesday, January 9, 2024 4:01 PM
To: Ramsay, Jodie <Jodie.Ramsay@northern.edu>; LaDuke-Pelster, Faye <faye.laduke@bhsu.edu>; Flint, Emilia <emilia.flint@bhsu.edu>
Cc: Ramsay, Jodie <Jodie.Ramsay@northern.edu>
Subject: RE: [EXT] FW: NSU course addition

The health classes are in either education or exercise science i believe. I have included Faye and Emilia on this to get their opinion. Will this be offered online in competition to our courses?

Dan

----- Original message -----

From: "Ramsay, Jodie" <Jodie.Ramsay@northern.edu>
Date: 1/9/24 2:34 PM (GMT-07:00)
To: "Asunskis, Dan" <Dan.Asunskis@bhsu.edu>
Cc: "Ramsay, Jodie" <jodie.ramsay@northern.edu>
Subject: [EXT] FW: NSU course addition

Hello again Dan. I was told you were the Department Chair to reach out to for science curricular issues. Please see my email below related to a nutrition course. Please let me know if you have any concerns about this proposal.

Thank you, Jodie

From: Ramsay, Jodie <Jodie.Ramsay@northern.edu>
Sent: Wednesday, December 6, 2023 10:49 AM
To: Asunskis, Dan <dan.asunskis@bhsu.edu>
Cc: Ramsay, Jodie <Jodie.Ramsay@northern.edu>

Subject: NSU course addition

Importance: High

Hello Dan. I will be serving as interim department chair this spring when our chair goes on sabbatical. We would like to begin offering Human Nutrition in the spring of 2025. This course would be an addition to our biochemistry program and soon-to-be Nursing program. We would offer the course as BIOL 315 since we do not have the authority for the HLTH or NUTR prefixes. The course will be taught by a newly hired faculty member who specializes in this area. We would appreciate your support of this endeavor.

I look forward to hearing back from you. Thank you for your time.

Jodie

JODIE RAMSAY, Ph.D.

Professor of Biology

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NORTHERN