SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS

New Course Request

Use this form to request a new common or unique course. Consult the system course database through for information about existing courses before submitting this form.

NSU	School of Fine Arts/Art
Institution	**Division/Department**

Michael Wanous   5/6/2025

Institutional Approval Signature	**Date**

Section 1. Course Title and Description

If the course contains a lecture and laboratory component, identify both the lecture and laboratory numbers (xxx and xxxL) and credit hours associated with each. Provide the complete description as you wish it to appear in the system course database, including pre-requisites, co-requisites, and registration restrictions.

Prefix & No.	Course Title	Credits
ARTD 450	Digital Illustration III	3

NOTE: The Enrollment Services Center assigns the short, abbreviated course title that appears on transcripts. The short title is limited to 30 characters (including spaces); meaningful but concise titles are encouraged due to space limitations in the student information system.

Course Description
Teaches advanced digital illustration techniques through directed study and application of digital illustration concepts, techniques and materials. Students will explore a self-directed research project to create advanced ideas of visual literacy and informational design through raster and vector illustrations, animation, and typography.

NOTE: Course descriptions are short, concise summaries that typically do not exceed 75 words. DO: Address the content of the course and write descriptions using active verbs (e.g., explore, learn, develop, etc.). DO NOT: Repeat the title of the course, layout the syllabus, use pronouns such as "we" and "you," or rely on specialized jargon, vague phrases, or clichés.

Pre-requisites or Co-requisites (add lines as needed)

Prefix & No.	Course Title	Pre-Req/Co-Req?
ARTD 335	Digital Illustration I	Pre-Req
ARTD 443	Digital Illustration II	Pre-Req

Registration Restrictions

N/A

Section 2. Review of Course

2.1. **Will this be a unique or common course (*place an "X" in the appropriate box*)?**

☒ **Unique Course**
If the request is for a unique course, institutions must review the common course catalog in the system course database to determine if a comparable common course already exists. List the two closest course matches in the common course catalog and provide a brief narrative explaining why the proposed course differs from those listed. If a search of the common course catalog determines an existing common course exists, complete the Authority to Offer an Existing Course Form. Courses requested without an attempt to find comparable courses will not be reviewed.

Prefix & No.	Course Title	Credits
ARTD443	Digital Illustration II	3

Provide explanation of differences between proposed course and existing system catalog courses below:

Advanced curriculum offerings.

☐ **Common Course**   *Indicate universities that are proposing this common course:*

☐ BHSU   ☐ DSU   ☐ NSU   ☐ SDSMT   ☐ SDSU   ☐ USD

Section 3. Other Course Information

3.1. **Are there instructional staffing impacts?**

☐ **No**. Replacement of _____

(course prefix, course number, name of course, credits)
*Attach course deletion form

Effective date of deletion: _____ Click here to enter a date.

☒ **No**. Schedule Management, explain below:
Will be added to the Digital Illustration stack.

☐ **Yes**. Specify below:

3.2. **Existing program(s) in which course will be offered (i.e., any current or pending majors, minors, certificates, etc.)**:
BFA - Digital Media
BFA – Studio Art
AS – Digital Media
Minor – Digital Media
Minor – Marketing and Digital Design
Certificate – Marketing and Digital Design

3.3. Proposed instructional method by university *(as defined by* AAC Guideline 2.4.3.A*)*:
Please provide a brief description of how the course is appropriate for the instructional method, as defined in AAC Guidelines.
A – Studio

3.4. Proposed delivery method by university *(as defined by* AAC Guideline 2.4.3.B *and* 2.4.3.B(A-1)*)*:
N01 – Face-to-Face

3.5. Term change will be effective: Fall 2026

3.6. Can students repeat the course for additional credit?
☐   Yes, total credit limit: _____   ☒   No

3.7. Will grade for this course be limited to S/U (pass/fail)?
☐   Yes   ☒   No

3.8. Will section enrollment be capped?
☒   Yes, max per section: 10   ☐   No

3.9. Will this course equate (i.e., be considered the same course for degree completion) with any other unique or common courses in the common course system database?

☐   Yes   ☒   No
If yes, indicate the course(s) to which the course will equate (add lines as needed):

Prefix & No.	Course Title

3.10. Is this prefix approved for your university?
☒   Yes   ☐   No
If no, provide a brief justification below:

Section 4. Department and Course Codes (Completed by University Academic Affairs)

4.1. University Department: ART

4.2. Banner Department Code: NART

4.3. Proposed CIP Code: 500401

Is this a new CIP code for the university?   ☐   Yes   ☒   No