



# SOUTH DAKOTA BOARD OF REGENTS ACADEMIC AFFAIRS FORMS

## New Course Request

<i>Pamela Carriveau</i>	<b>BHSU</b>	Date
Institutional Approval Signature <i>President or Chief Academic Officer of the University</i>		
<i>Rebecca Hoey</i>	<b>DSU</b>	Date
Institutional Approval Signature <i>President or Chief Academic Officer of the University</i>		
<i>Erin Fouberg</i>	<b>NSU</b>	Date
Institutional Approval Signature <i>President or Chief Academic Officer of the University</i>		
<i>Darcy Briggs</i>	<b>SDM</b>	Date
Institutional Approval Signature <i>President or Chief Academic Officer of the University</i>		
<i>Teresa Seefeldt</i>	<b>SDSU</b>	Date
Institutional Approval Signature <i>President or Chief Academic Officer of the University</i>		
<i>Elizabeth M. Freeburg</i>	<b>USD</b>	Date
Institutional Approval Signature <i>President or Chief Academic Officer of the University</i>		

### Section 1. Course Title and Description

Prefix & No.	Course Title	Credits
CIV 100	American Civics	3

\*\*The group of faculty who developed this new course fully understand the rationale behind the MLA guidance re: using “the United States” instead of “America.” In this case, the use of “American” allows for greater flexibility in course content and thus, was a deliberate choice for the title of the class.

Course Description
Through this course students will develop a comprehensive understanding of civic knowledge, values, and skills, enabling them to actively participate in civic life as informed and responsible citizens.

**Pre-requisites or Co-requisites (add lines as needed) N/A**

**Registration Restrictions N/A**

## **Section 2. Review of Course**

### **2.1. Will this be a unique or common course (place an “X” in the appropriate box)?**

☐ **Common Course**      *Indicate universities that are proposing this common course:*

☒ BHSU      ☒ DSU      ☒ NSU      ☒ SDSMT      ☒ SDSU      ☒ USD

Comparable courses:

<b>Prefix &amp; No.</b>	<b>Course Title</b>	<b>Credits</b>
HIST 151	US History I	3
HIST 152	US History II	3
POLS 100	American Government	3
POLS 210	State and Local Government	3

*Provide explanation of differences between proposed course and existing system catalog courses below:*

The proposed course will include elements of history, political science, economics, philosophy, and geography. The courses listed above are narrower in content than the course being proposed as CIV 100.

## **Section 3. Other Course Information**

### **3.1. Are there instructional staffing impacts?**

☒ **No.** Schedule Management, explain below: The course will be added to the rotation schedule with existing faculty members.

**3.2. Existing program(s) in which course will be offered (i.e., any current or pending majors, minors, certificates, etc.):** This course will be one option available to students to fulfill the social science graduation requirement in the general education program (SGR #3).

**3.3. Proposed instructional method by university (as defined by [AAC Guideline 2.4.3.A](#)):**

R – Lecture

The course content and delivery matches the description in AAC Guideline 2.4.3.A: “the learning environment is highly structured; course content is largely rooted in facts, principles, ideas, and theory.”

**3.4. Proposed delivery method by university (as defined by [AAC Guideline 2.4.3.B](#) and [2.4.3.B\(A-1\)](#)):**

**X01 Face-to-Face**

**X02 HyFlex**

**X15 Online Asynchronous**

**X18 Online Synchronous**

**3.5. Term change will be effective:** Fall 2025

**3.6. Can students repeat the course for additional credit?**

☐ Yes, total credit limit: \_\_\_\_\_ ☒ No

**3.7. Will grade for this course be limited to S/U (pass/fail)?**

☐ Yes

☒ No

**3.8. Will section enrollment be capped?**

☐ Yes, max per section: \_\_\_\_\_

☒ No

**3.9. Will this course equate (i.e., be considered the same course for degree completion) with any other unique or common courses in the common course system database?**

☐ Yes

☒ No

**3.10. Is this prefix approved for your university?**

☐ Yes

☒ No

*If no, provide a brief justification below:*

A new prefix request has been submitted.

#### **Section 4. Department and Course Codes (Completed by University Academic Affairs)**

**4.1. University Department:** \_\_\_\_\_

**4.2. Banner Department Code:** \_\_\_\_\_

**4.3. Proposed CIP Code:** 24.0101

*Is this a new CIP code for the university?*

☐ Yes

☒ No

## NEW COURSE REQUEST

### Supporting Justification for On-Campus Review

Pamela Carriveau		Click here to enter a date.
<b>Request Originator</b>	<b>Signature</b>	<b>Date</b>
<b>Department Chair</b>	<b>Signature</b>	<b>Date</b>
<b>School/College Dean</b>	<b>Signature</b>	<b>Date</b>

1. Provide specific reasons for the proposal of this course and explain how the changes enhance the curriculum. This course will be one option available to students to satisfy the civics graduation requirement. It will be included among the options in Goal 3 of the general education program.
  
2. Note whether this course is:      ☐ Required                              ☒ Elective
  
3. In addition to the major/program in which this course is offered, what other majors/programs will be affected by this course?  
At this point, this course only satisfies requirements in the general education program.
  
4. If this will be a dual-listed course, indicate how the distinction between the two levels will be made. NA
  
5. Desired section size    25
  
6. Provide qualifications of faculty who will teach this course. List name(s), rank(s), and degree(s).  
Any social science faculty member (specifically, master's prepared with a degree from any social science content area) could teach this course.
  
7. Note whether adequate facilities are available and list any special equipment needed for the course. No specialized facilities or equipment are required.
  
8. Note whether adequate library and media support are available for the course.  
Yes, adequate library and media support is in place for this course.
  
9. Will the new course duplicate courses currently being offered on this campus?  
☐ Yes                              ☒ No
  
10. If this course may be offered for variable credit, explain how the amount of credit at each offering is to be determined. NA
  
11. Add any additional comments that will aid in the evaluation of this request. The proposed course will be added to the courses approved to satisfy the civics graduation requirement as well as three of the six credits required for Goal 3 of the general education program.