



**SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS**

**Revised Course Request: Common Course
(Substantive Modifications)**

Use this form to request a substantive change to an existing common course. Representatives from all institutions offering the common course must participate in developing the proposed revisions to a common course. Signatures from all institutions offering the common course must be included on the final form submitted to the Academic Affairs Council (AAC). Consult the system database for information about existing courses. If the course revision is for an approved General Education course, please see the Revision to General Education Requirements Form.

NSU	Scott Peterson	Kristi Bockorny	Click here to enter a date.
Institution	Form Initiator	Dean's Approval Signature	Date
Choose an item.	Management/Marketing/MIS	<i>Michael Wanous</i>	7/29/2025
Institution	Division/Department	Institutional Approval Signature	Date
Choose an item.			Click here to enter a date.
Institution	Division/Department	Institutional Approval Signature	Date

(add additional lines as needed)

Indicate universities that currently offer the common course:

☒ BHSU ☒ DSU ☒ NSU ☒ SDSMT ☒ SDSU ☐ USD

Section 1. Existing Course Title and Description

If changing from a course that previously had only a lecture or laboratory component to a composite course, identify both the course and laboratory numbers (xxx and xxxL) and credit hours associated with each. Provide the complete description as it appears in the system database, including pre-requisites, co-requisites, and registration restrictions.

Prefix & No.	Course Title	Credits
CSC 150	Computer Science I	3

Course Description
An introduction to computer programming. Focus on problem solving, algorithm development, design, and programming concepts. Topics include sequence, selection, repetition, functions, and arrays.

Please list any active equated courses for the course being revised. Any universities offering equated courses must be indicated in the check boxes above, as they currently offer the course.

Prefix & No.	Course Title	Credits
MIS 150	Computer Science I	

Section 2. Modification(s) Requested

Check all revisions that apply and provide detailed information in the Current and New fields below. If changing a course that previously had only a lecture or laboratory component to a composite course, identify both the course and laboratory numbers (xxx and xxxL) and credit hours associated with each.

2.1. This modification will include (place an "X" in the box for all that apply):

	Current		New
<input type="checkbox"/> Prefix change from		to	
<i>Indicate any university for which this must be added as new prefix:</i>			
<input type="checkbox"/> BHSU	<input type="checkbox"/> DSU	<input type="checkbox"/> NSU	<input type="checkbox"/> SDSMT <input type="checkbox"/> SDSU <input type="checkbox"/> USD

	Current		New
<input checked="" type="checkbox"/> Change in instructional method	R (for NSU)	to	K (for NSU)
<input type="checkbox"/> Course Title change from		to	
<input type="checkbox"/> Credit Hours change from		to	
<input type="checkbox"/> Pre-Requisites		to	
<i>Note: University specific pre-requisites are inconsistent with the system common course guidelines and receive approval only in rare circumstances.</i>			
<input type="checkbox"/> Co-Requisites		to	
<input type="checkbox"/> Registration Restriction		to	
<input type="checkbox"/> Addition/deletion of a lab/lecture component			

If the addition of a lab/lecture component requires a change in pre-requisites or co-requisites, indicate below (add lines as needed, make sure to copy and paste format)

Prefix & No.	Course Title	Pre-Req/Co-Req?
		Choose an item.

Will the grade for this lab/lecture component be limited to S/U (pass/fail)?

☐ Yes

☐ No

Will section enrollment for the lab/lecture component be capped?

☐ Yes, max per section: _____ ☐ No

☐ **Course Content/Description change (write proposed new content/description below)**

Note: Course descriptions are short, concise summaries that typically do not exceed 75 words. DO: Address the content of the course and write descriptions using active verbs (e.g., explore, learn, develop, etc.). DO NOT: Repeat the title of the course, layout the syllabus, use pronouns such as “we” and “you,” or rely on specialized jargon, vague phrases, or clichés.

☐ **Course Deletion**

Indicate the universities deleting the course:

☐ BHSU ☐ DSU ☐ NSU ☐ SDSMT ☐ SDSU ☐ USD

Effective term of the change: _____

2.2. Add justification for all changes noted above:

Allow NSU to offer lab component with lecture.

Section 3. Other Course Information

Will this course equate (i.e., be considered the same course for degree completion) with any other unique or common courses in the common course database ([Course Inventory Report](#))?

☐ Yes ☐ No

If yes, indicate the course(s) to which the course will equate (add lines as needed):

Prefix & No.	Course Title

Section 4. Department and Course Codes (Completed by University Academic Affairs)

	<u>Current</u>		<u>New</u>
<input type="checkbox"/> Change in University Department Code	_____	to	_____
<input type="checkbox"/> Change in Banner Department Code	_____	to	_____
<input type="checkbox"/> Change in CIP Code	_____	to	_____