



**SOUTH DAKOTA BOARD OF REGENTS**  
**ACADEMIC AFFAIRS FORMS**

**Authority to Offer an Existing Course**

NSU

Institution

School of Fine Arts/Art

Division/Department

*Michael Wanous*

Institutional Approval Signature

7/29/2025

Date

1. Is this a request to offer an existing common course or an existing unique course (approval will change course status from unique to common)?

Common Course

☐

Unique Course

☒

2. Provide the complete description as it appears in the system database including pre-requisites and co-requisites.

Prefix & No.	Course Title	Credits
DAD 345	Documentary Filmmaking	3

**Course Description**

Development of non-fiction storytelling skills in a variety of context including the organization. Continued development of digital camera use and advanced non-linear editing skills.

**Pre-requisites or Co-requisites (add lines as needed, make sure to copy boxes in Pre-req and Co-req cells)**

Prefix & No.	Course Title	Pre-req	Co-req
		Choose an item.	Choose an item.

3. Universities currently offering this course, or any equated courses (place an "X" in the appropriate boxes):

Please consult any universities indicated below, and attach correspondence with the campus response. Communication and approval should include the Provost's office at the universities currently offering the course.

☐ BHSU    ☒ DSU    ☐ NSU    ☐ SDSMT    ☐ SDSU    ☐ USD

**From:** Slaughter, Susan <Susan.Slaughter@dsu.edu>  
**Sent:** Thursday, July 31, 2025 9:46 AM  
**To:** Fouberg, Erin H (NSU) <Erin.Fouberg@northern.edu>; Hoey, Rebecca <rebecca.hoey@dsu.edu>  
**Cc:** Lapka, Judy <Judy.Lapka@northern.edu>  
**Subject:** RE: authority to offer DAD 345 as ARTD 345

Erin/Judy,

Your request has been reviewed by DSU and is supported.

Susan Slaughter  
Program Assistant  
Provost/VPAA Office

**From:** Fouberg, Erin H (NSU) <[Erin.Fouberg@northern.edu](mailto:Erin.Fouberg@northern.edu)>  
**Sent:** Thursday, July 31, 2025 8:58 AM  
**To:** Hoey, Rebecca <[Rebecca.Hoey@dsu.edu](mailto:Rebecca.Hoey@dsu.edu)>; Slaughter, Susan <[Susan.Slaughter@dsu.edu](mailto:Susan.Slaughter@dsu.edu)>  
**Cc:** Lapka, Judy <[judy.lapka@northern.edu](mailto:judy.lapka@northern.edu)>  
**Subject:** authority to offer DAD 345 as ARTD 345

Hi Dr. Hoey and Susan,

NSU submitted a new course request for ARTD 228, which is a documentary filmmaking course.

To keep the system catalog tighter, the BOR staff asked NSU to use ARTD 345 and cross list it with DAD 345, a DSU course:

**DAD 345 - Documentary Filmmaking, 3 credits**

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Development of non-fiction storytelling skills in a variety of context including the organization. Continued development of digital camera use and advanced non-linear editing skills.

NSU is submitting an authority to offer form for DAD 345, and we seek your support.

Thanks  
Erin



**Erin H. Fouberg**  
Associate Vice President  
Director of Graduate Studies  
**Northern State University**  
  
605-626-3456 Office  
605-228-8137 Mobile

**4. Does Offering the Course Create FTE Implications? No**

If no, Replacement of \_\_\_\_\_ (deletion form attached)  
(prefix, number, name of course, credits)

Effective Date of Deletion: [Click here to enter a date.](#)

**This will not replace any class. This course will be incorporated into regular faculty load.**

**5. Does Offering the Course Create Schedule Management Implications? No**

**Explain:** Course will be incorporated into regular faculty load

**6. Existing program(s) in which course will be offered: BFA**

**7. CIP Code for the course: 100304**

**8. Is the university currently authorized to use the course prefix (i.e., the prefix is used for a minimum of 6 courses, not counting x9x courses) (Yes or No)? No**

**If the university is not authorized to use the current prefix, please indicate the prefix your university will use for the course, which will be equated to the requested course. The university must be approved to use this prefix.:**

ARTD

*(Note: If the institution wishes to offer the course with the current prefix, but is not authorized to do so, AAC Guidelines Form 2.4.1.H – New Prefix Request Form must be submitted along with this request.)*

**9. Proposed instructional method by this university: R- Lecture**

**10. Proposed delivery method by this university:** N01 Face-to-Face  
N02 HyFlex  
N03 HyFlex Synchronous

**11. University Dept. Code: Art**

**Banner Department Code: NART**

**12. Authority to offer effective beginning in what term? Summer 2025**

**13. Section Restriction: None**