



**SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS**

New Course Request

Use this form to request a new common or unique course. Consult the system course database through for information about existing courses before submitting this form.

NSU

Institution

English, Communication, and Global Languages

Division/Department

Michael Weros

Institutional Approval Signature

9/10/2024

Date

Section 1. Course Title and Description

If the course contains a lecture and laboratory component, identify both the lecture and laboratory numbers (xxx and xxxL) and credit hours associated with each. Provide the complete description as you wish it to appear in the system course database, including pre-requisites, co-requisites, and registration restrictions.

Prefix & No.	Course Title	Credits
ENGL 285	Professional Development in the Major	1

NOTE: The Enrollment Services Center assigns the short, abbreviated course title that appears on transcripts. The short title is limited to 30 characters (including spaces); meaningful but concise titles are encouraged due to space limitations in the student information system.

Course Description

Required of all English majors during the fall of their sophomore year. Prepares students for their career path by examining internship opportunities, careers options, and graduate level study options available to English majors. Students will begin developing their resume/curriculum vitae and their English program portfolio. A brief exploration of the major is provided, including literary periods, creative writing genres, types of professional writing, writing for media, rhetorical studies, and composition studies. Pre-requisite: ENGL 284.

NOTE: Course descriptions are short, concise summaries that typically do not exceed 75 words. DO: Address the content of the course and write descriptions using active verbs (e.g., explore, learn, develop, etc.). DO NOT: Repeat the title of the course, layout the syllabus, use pronouns such as "we" and "you," or rely on specialized jargon, vague phrases, or clichés.

Pre-requisites or Co-requisites (add lines as needed)

Prefix & No.	Course Title	Pre-Req/Co-Req?
ENGL 284	Introduction to Criticism	Pre-Req

Registration Restrictions

NA

Section 2. Review of Course

2.1. Will this be a unique or common course (place an "X" in the appropriate box)?

Unique Course

If the request is for a unique course, institutions must review the common course catalog in the system course database to determine if a comparable common course already exists. List the two closest course matches in the common course catalog and provide a brief narrative explaining why the proposed course differs from those listed. If a search of the common course catalog determines an existing common course exists, complete the Authority to Offer an Existing Course Form. Courses requested without an attempt to find comparable courses will not be reviewed.

Prefix & No.	Course Title	Credits
ENGL 150	Foundations of English	3
ENGL 151	Intro to English Studies	3

Provide explanation of differences between proposed course and existing system catalog courses below:

There are no comparable ENGL common courses in the system. The closest course matches in the common course catalog are the unique courses ENGL 150 and ENGL 151.

ENGL 150 is currently listed as inactive. It is an introduction to the English discipline, focusing solely on fundamental concepts of literary analysis, critical theory, and digital media. ENGL 151 focuses on reading critically and writing analytically about literary texts, looking at research methods and MLA documentation style.

Conversely, our proposed course will consider all facets of the English major at NSU (literature, creative writing, professional writing, media writing, rhetoric, and composition) while focusing on options for the English major post-graduation and career readiness.

Common Course *Indicate universities that are proposing this common course:*

BHSU DSU NSU SDSMT SDSU USD

Section 3. Other Course Information

3.1. Are there instructional staffing impacts?

No. Replacement of ENGL 488 Literary Studies Review (1 credit)

(course prefix, course number, name of course, credits)

*Course deletion form is attached

Effective date of deletion: 8/1/2024

No. Schedule Management, explain below:

Yes. Specify below:

3.2. Existing program(s) in which course will be offered (i.e., any current or pending majors, minors, certificates, etc.):

BA English and BSEd English

3.3. Proposed instructional method by university (as defined by [AAC Guideline 2.4.3.A](#)):
Please provide a brief description of how the course is appropriate for the instructional method, as defined in AAC Guidelines.

R- Lecture

3.4. Proposed delivery method by university (as defined by [AAC Guideline 2.4.3.B](#) and [2.4.3.B\(A-1\)](#)):

- X01 – Face-to-face
- X02 – HyFlex
- X15 – Online Asynchronous

3.5. Term change will be effective: Fall 2024

3.6. Can students repeat the course for additional credit?

- Yes, total credit limit: _____ No

3.7. Will grade for this course be limited to S/U (pass/fail)?

- Yes No

3.8. Will section enrollment be capped?

- Yes, max per section: 30 No

3.9. Will this course equate (i.e., be considered the same course for degree completion) with any other unique or common courses in the common course system database?

- Yes No

If yes, indicate the course(s) to which the course will equate (add lines as needed):

Prefix & No.	Course Title

3.10. Is this prefix approved for your university?

- Yes No

If no, provide a brief justification below:

Section 4. Department and Course Codes (Completed by University Academic Affairs)

4.1. University Department: NECL

4.2. Banner Department Code: NECL

4.3. Proposed [CIP Code](#): 23.0101

Is this a new CIP code for the university? Yes No



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Existing Courses: Minor Course Modifications

Use this form to request minor modifications of existing unique and common courses. Consult the system course database for information about existing courses before submitting this form. If the course revision is for an approved General Education course, please see the Revision to General Education Requirements Form.

<u>NSU</u> Institution	<u>English, Communication, and Global Languages</u> Division/Department	<u>Dr. Elizabeth Haller</u> Originator	<u>8/16/2024</u> Date
<u>Dr. Lysbeth Benkert</u> Department Chair	<u>Dr. Alyssa Kiesow</u> School/College Dean	<u><i>Michael Wernow</i></u> Institutional Approval Signature	<u>9/10/2024</u> Date

Section 1. Existing Course Title and Description

Prefix & No.	Course Title	Credits
ENGL 488	Literary Studies Review	1

Effective Date: 8/1/2024

This course is a (Place an "X" in the appropriate box):

- Unique Course (see section 2)** **Common Course (see section 3)**

Section 2. Unique Courses: Requested Minor Modifications

Place an "X" in the appropriate boxes.

Delete Course (effective date): 8/1/2024

Justification for changes indicated in Section 2:

Proposing new course. ENGL 488 was intended to provide an overview of literary studies to prepare senior majors for the English exit exam. In fall 2022, we stopped requiring the exit exam and replaced it with our long-standing English Program Portfolio Review, which provides a more accurate assessment of student success and program effectiveness. As a result, we no longer need ENGL 488.