



SOUTH DAKOTA BOARD OF REGENTS ACADEMIC AFFAIRS FORMS

New Prefix Request

Use this form to request a new prefix not currently in use within the system. Consult the Approved Course Prefix List in AAC Guidelines for information about existing courses and prefixes.

NSU
Institution

Teacher Education
Division/Department

Michael Wanous
Institutional Approval Signature

5/6/2025
Date

1. Is the university seeking approval for a new prefix or authority to use an existing prefix?

☐ New Prefix ☒ Authority to Use an Existing Prefix

2. What is the proposed prefix? CTE

3. Has the university consulted the existing list of approved prefixes in the Academic Affairs Council (AAC) guidelines to determine if the proposed prefix is in use?

☒ Yes ☐ No

4. Do the courses associated with the new prefix represent a discipline/program offered by more than one Regental institution?

☐ Yes ☒ No

If yes, have the other institutions reviewed this request (explain below)?

5. Courses in the new prefix

5.1. How many courses are proposed for the new prefix?¹ 6

5.2. How many of the proposed new courses are in the x9x series? 0

6. Provide a brief rationale for the new prefix below:

Northern State University is seeking authority to offer courses under the Career and Technical Education (CTE) prefix to address the growing demand for qualified CTE teachers in South Dakota and the surrounding region. As schools expand career readiness and technical education programs, the need for licensed CTE educators continues to rise, particularly in rural areas experiencing persistent shortages. NSU plans to launch a Bachelor of Science in Education in Career and Technical Education to provide a clear pathway for individuals—including those transitioning from industry careers—to earn certification and develop essential instructional skills. Offering CTE-prefix courses will ensure alignment with state standards and better prepare future educators to meet the workforce development needs of the region.

¹ NOTE: AAC guidelines state a minimum of six courses must be attached to the new prefix request. Courses in the x9x series do not count toward the total of six. Exceptions require approval of the System Chief Academic Officer.

