



SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS
New Course Request

Use this form to request a new common or unique course. Consult the system course database through for information about existing courses before submitting this form.

NSU Teacher Education/Millicent Atkins School of Education
Institution **Division/Department**

Erin Fouberg 4/16/2026
Institutional Approval Signature **Date**

Section 1. Course Title and Description

If the course contains a lecture and laboratory component, identify both the lecture and laboratory numbers (xxx and xxxL) and credit hours associated with each. Provide the complete description as you wish it to appear in the system course database, including pre-requisites, co-requisites, and registration restrictions.

Prefix & No.	Course Title	Credits
EDFN 455L/555L	Reading Clinic Lab	1-3

NOTE: The Enrollment Services Center assigns the short, abbreviated course title that appears on transcripts. The short title is limited to 30 characters (including spaces); meaningful but concise titles are encouraged due to space limitations in the student information system.

Course Description
Laboratory section for EDFN 455/555.

NOTE: Course descriptions are short, concise summaries that typically do not exceed 75 words. DO: Address the content of the course and write descriptions using active verbs (e.g., explore, learn, develop, etc.). DO NOT: Repeat the title of the course, layout the syllabus, use pronouns such as “we” and “you,” or rely on specialized jargon, vague phrases, or clichés.

Pre-requisites or Co-requisites (add lines as needed)

Prefix & No.	Course Title	Pre-Req/Co-Req?

Registration Restrictions

Acceptance into the Teacher Education program.
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Section 2. Review of Course

2.1. Will this be a unique or common course (place an “X” in the appropriate box)?

Unique Course

If the request is for a unique course, institutions must review the common course catalog in the system course database to determine if a comparable common course already exists. List the two closest course matches in the common course catalog and provide a brief narrative explaining why the proposed course differs from those listed. If a search of the common course catalog determines an existing common course exists, complete the Authority to Offer an Existing Course Form. Courses requested without an attempt to find comparable courses will not be reviewed.

Prefix & No.	Course Title	Credits
ELED 395	Practicum	1
ELED 495	Practicum	1

Provide explanation of differences between proposed course and existing system catalog courses:

ELED 395 & 495 are practicum courses. There is currently not a laboratory-type course associated with EDFN 455/555. The practicum courses indicate students will be off-site in a field experience placement of some kind; however, the EDFN 455/555L course would be designed to take the place of the current ELED 395: Practicum (Reading Clinic) and requires more intentional supervision and feedback from instructors, as in a traditional laboratory setting.

Common Course
 BHSU DSU NSU SDSMT SDSU USD

Section 3. Other Course Information

3.1. Are there instructional staffing impacts?

- No.
Replacement of ELED 395 Practicum-Reading Clinic, 1 credit (prefix, number, course name, credits)
Effective Date of Deletion:
- No. Schedule Management.
Explanation:
- Yes.
Explanation:

3.2. Existing program(s) in which course will be offered (i.e., any current or pending majors, minors, certificates, etc.):

BSEd in Elementary Education
BSEd in Elementary/Special Education
Elementary Reading Endorsement
Elementary Reading Minor
BSEd in Special Education
Special Education Minor

3.3. Proposed instructional method by university (as defined by AAC Guideline 2.4.3.A):

Please provide a brief description of how the course is appropriate for the instructional method, as defined in AAC Guidelines.

Laboratory (L): This course aligns with the Laboratory (L) instructional method by providing structured, supervised clinical experiences in which candidates apply reading theory and instructional strategies in real-time with K–5 students. The course emphasizes hands-on, experiential learning through one-to-one tutoring, supported by direct instruction, ongoing observation, and immediate feedback. This lab-based format allows candidates to practice, refine, and reflect on instructional skills in an authentic setting, consistent with AAC guidelines for laboratory instruction.

3.4. Proposed delivery method by university (as defined by AAC Guideline 2.4.3.B and 2.4.3.B(A-1)):

In person (N01), online synchronous (N18), online asynchronous (N15), HyFlex (N02/N03)

3.5. Term change will be effective: Fall 2026

- 3.6. Can students repeat the course for additional credit? (Yes, total credit limit: _ or **No**)
- 3.7. Will grade for this course be limited to S/U (pass/fail)? (Yes or **No**)
- 3.8. Will section enrollment be capped? (Yes, max per section: **25** or No)
- 3.9. Will this course equate (i.e., be considered the same course for degree completion) with any other unique or common courses in the common course system database? (Yes or **No**)

If yes, indicate the course(s) to which the course will equate (add lines as needed):

Prefix & No.	Course Title

- 3.10. Is this prefix approved for your university? (**Yes** or No)
If no, provide a brief justification:

Section 4. Department and Course Codes (Completed by University Academic Affairs)

- 4.1. University Department: **Teacher Education**
- 4.2. Banner Department Code: **NTE**
- 4.3. Proposed CIP Code: **13.1315**

*Is this a new CIP code for the university? (Yes or **No**)*