



**SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS**

Revisions to General Education Requirements

Use this form to request any change to the General Education Requirements specified in Policies 2:7 – Baccalaureate General Education Curriculum and 2:26 – Associate Degree General Education Requirements. This includes any changes to the System General Education Requirements, Institutional Graduation Requirements, Globalization/Global Issues Requirement, and Writing Intensive Requirement.

NOTE: This process does not include approval for the development of a new course. If the proposal does include the development of a new course, the new course process must be completed before the course will be considered for inclusion in any set of the General Education Requirements

NSU	School of Education/ Sports Sciences	<i>Erin Foubert</i>	12/16/2025
Institution	Division/Department	Institutional Approval Signature	Date
	Chelsee Shortt	Anna Schwan	
Institution	Form Initiator	Dean's Approval Signature	Date
Institution	Division/Department	Institutional Approval Signature	Date

Indicate (X) the component of the General Education Curriculum that the proposal impacts.

<input checked="" type="checkbox"/>	System General Education Requirements
<input checked="" type="checkbox"/>	Institutional Graduation Requirements
<input type="checkbox"/>	Globalization/Global Issues Requirement
<input type="checkbox"/>	Writing Intensive Requirement

Indicate (X) the revision(s) that is being proposed (more than one may be checked).

<input type="checkbox"/>	Revision to an approved course
<input checked="" type="checkbox"/>	Addition of a course to the set of approved courses
<input type="checkbox"/>	Deletion of an approved course from the set of approved courses

Section 1. Provide a Concise Description of the Proposed Change

The requested change is to add a GESC - GenEd Natural Sciences attribute to PE 250/L – Human Anatomy & Physiology. This would count for both an SGR #6 – Natural Science and additional course requirement for Bachelor of Science seeking students.

Section 2. Provide the Effective Date for the Proposed Change

AY 26-27 (August1, 2026)

Section 3. Provide a Detailed Reason for the Proposed Change

PE 250 – Human Anatomy & Physiology provides students with foundational biological and physiological knowledge essential for understanding the human body. The course equips students with scientifically grounded curriculum in human structure and function. The University of South Dakota offers a similar course, HSC 280/L - Essentials Human Anatomy/Physiology as a general education course. HSC 280/L is a one semester course with the same curriculum content as PE 250. Because the University of South Dakota offers HSC 280 – Essentials of Human Anatomy & Physiology as a General Education course, it demonstrates that a one semester Human Anatomy & Physiology is recognized to provide the foundational scientific content appropriate for a Gen Ed category. Additionally, this supports consistency across the Board of Regents system. HSC 280/L transfer equivalency is PE 250/L at Northern State University. PE 250/250L is a course equivalent of BHSU's EXS 250/250L.

Section 4. Provide Clear Evidence that the Proposed Modification will Address the Specified Goals and Student Learning Outcomes

PE 250 Course Description:

This is a one-semester human anatomy and physiology course. The structure and function of the entire human body is covered, including all of the organ systems.

PE 250L Course Description:

This course is designed to complement [PE 250](#). Activities are designed to reinforce the student's understanding of concepts and topics introduced in [PE 250](#).

Natural Sciences (6 credits)

Students will understand the fundamental principles of natural sciences and apply scientific methods of inquiry to investigate the natural world.

Student Learning Outcomes: As a result of taking courses meeting this goal, students will:

1. Explain the nature of science, including how scientific explanations are formulated, tested, and modified or validated.
2. Distinguished between scientific and non-scientific evidence and explanations and use scientific evidence to construct arguments related to contemporary issues.

Apply basic observational, quantitative, or technological methods to gather and analyze data and generate evidence-based conclusions in a laboratory setting.

3. Understand and apply foundational knowledge and discipline-specific concepts to address issues, solve problems, or predict natural phenomena.

How PE 250/L Anatomy & Physiology address the General Education, student learning outcomes.

Students will...

- Demonstrate foundational knowledge of natural science principles through mastery of human biology and physiology.
- Apply scientific inquiry and analytical reasoning to interpret physiological data. Learning outcomes is addressed in both lecture and lab settings.
- Evaluate scientific information and connect biological processes to personal and societal contexts, including health behavior, disease risk, and wellness decisions.

Use evidence-based scientific explanations to describe and predict biological system responses.

Section 5. Provide a Copy of all Course Syllabi and Other Supporting Documentation



**PE 250 Human Anatomy and Physiology Lecture (3 credits) / Lab (1 credit)
Fall 2026**

Instructor's Information

Instructor's name: Keith Pfannenstiel, Ph.D.

Instructor's contact information

Office location: Gerber 210

Office hours: TBD

NSU Email Address: keith.pfannenstiel@northern.edu

Email Response Time: Within 48 hours

Scheduling Appointments: To make appointments outside of office hours, please contact the instructor via email

NSU Phone Number: (605) 626-2429

Course Information

Meeting Time and Location: T/R: 8:00-9:15 am (Lecture), F: 8:00-8:50 am (Lab)
(Krikac Administration Building | Room 103)

Catalog Course Description:

Lecture: This is a one-semester human anatomy and physiology course. The structure and function of the entire human body is covered, including all of the organ systems.

Lab: This course is designed to complement PE 250. Activities are designed to reinforce the student's understanding of concepts and topics introduced in lecture

Required Textbooks and Supplementary Materials: Hole's Human Anatomy & Physiology by Welsh (Required).

Course Policies

Artificial Intelligence Policy: This course assumes that work submitted by students – all process work, drafts, brainstorming artifacts, final works, etc. – will be generated by the students themselves, working individually or in groups as directed by class assignment instructions. In instances when collaborative work is assigned, we expect the assignment submission to list all team members who participated. We specifically forbid the use of ChatGPT or any other generative artificial intelligence (GAI) tools at all stages of the work process, including preliminary ones. Violations of this policy will be considered academic misconduct. We draw your attention to the fact that different classes within the department could implement different AI policies. It is the student's responsibility to conform to the expectations set in each course.

Communication Policy: The quickest and easiest way to reach me is via email. Email is checked periodically throughout the day until 4:00 pm. Emails sent on Saturday or Sunday may not be answered until Monday. If you need information regarding a test or assignment, plan and submit your questions well ahead of the deadline. Email communication is appropriate for clarifying assignment requirements, setting up online or face-to-face appointments, and receiving feedback about pieces of assignments you have completed. Email communication is NOT appropriate for discussing grades or turning in completed assignments. When communicating through email, please follow the email etiquette policy.

Email Etiquette Policy: A critical skill that will be required as you go into your profession is professional communication. To help you improve your professional communication skills, I am instituting a (somewhat) formal email etiquette policy. When you send me an email, please make every attempt to follow my recommended guidelines for acceptable email etiquette:

- Use a properly descriptive subject line that consists of the course number ("PE 250") followed by a very brief phrase that summarizes the subject of your message, such as "Homework 1, Problem 2" or "Appointment request." Please refrain from using short, nonspecific subject lines that have little to do with the actual message (like "hi," "class," "question," "help," or just leaving the subject line blank.)
- Start your email's body off with a proper greeting, such as "Hello Dr. P," or something similar.
- Compose your email in paragraph form. Ensure you adhere to proper sentence structure, and do your best to proofread for typos and spelling mistakes.
- Please capitalize the first letter in each sentence.
- Please refrain from using the types of "txt-spk," like "idk" or "lol."
- Finally, use a proper closing and then finish with your first name.

If I receive an email message from you that does not make a sincere attempt to follow the recommendations outlined above, I may respond politely, asking you to rewrite your email and send it again. It doesn't have to be perfect, but I will be much more likely to provide a timely response if you made a decent attempt.

Attendance Policy: Regular and punctual attendance is expected in this course. Active participation and engagement with course material often occur during class sessions, and consistent attendance is crucial for your success.

Absences may be excused under the following circumstances, provided appropriate documentation or prior communication is made:

- **Family or Individual Emergencies:** Significant personal or family emergencies (e.g., severe illness of a dependent, death in the immediate family). Please notify me as soon as possible and provide documentation if requested.
- **Student Illness:** If you are ill and unable to attend class. Please prioritize your health and the health of others. A doctor's note may be required for extended or frequent absences.
- **Weather Conditions:** Absences due to severe weather conditions that make travel unsafe, especially if the university officially closes or issues advisories. Use your best judgment for your safety.
- **Official College-Related Activities:** Participation in official Northern State University activities (e.g., athletic events, academic competitions, field trips, approved conferences). You are responsible for notifying me in advance of such absences.

For **excused** absences, you are responsible for making arrangements to complete any missed assignments, quizzes, or exams.

- **Assignments/Quizzes:** Missed work due to an excused absence must be completed by an agreed-upon date. It is your responsibility to contact me promptly to make these arrangements.
- **Exams:** Make-up exams for excused absences will be scheduled on a case-by-case basis. You must contact me as soon as possible to arrange a make-up.

For **unexcused** absences, opportunities for make-up work will not be available.

Communicate any engagement issues with me promptly.

Technology Skills Needed:

Proficiency with Word processor programs, D2L, internet connectivity, access to web cam or microphone, and proficiency with internet search engines (e.g., Google Chrome, Firefox, Safari, Microsoft Edge).

Description of Instructional Methods:

The instructional methods used within this course include: lecture, labs, discussion, reflection, small group work, project work, research, and quizzes/exams.

Assignment or Exam Make-Up Policy:

Exams: You will be expected to take all exams during the scheduled test date. If you cannot take the exam at the scheduled time, you must contact the instructor before the test and schedule an alternative time. Exams may **ONLY** be rescheduled under extenuating circumstances. If you fail to take the exam at the scheduled time, you will be given a zero for that exam. You will be expected to take your final exam. Therefore, **DO NOT** make travel arrangements that conflict with this date and time.

Assignments: Assignments will be given throughout the semester. Failure to complete and submit the assignment correctly will result in a zero on the assignment. Make-up opportunities will **NOT** be available, and extensions to due dates will **NOT** be offered.

I do not accept any assignments via email. All assignments **MUST** be uploaded correctly to the course website.

It is your responsibility to use a reliable computer and internet connection. Off-campus internet connections coupled with “last-minute” attempts are the cause of most problems.

Late Work: No late work will be accepted unless given special permission by the professor prior to the due date.

Extra Credit: As a general rule, expect no extra credit opportunities. However, there may be an opportunity this semester. Opportunities will be announced at the discretion of the instructor. Under no circumstances will personalized extra credit work be offered to any student.

Course Goals:

1. **Students will be able to demonstrate an integrated understanding of the structural and functional relationships between the major organ systems of the human body.**

2. Students will be able to identify and describe the key anatomical structures and physiological processes of the skeletal, muscular, nervous, cardiovascular, and digestive systems.
3. Students will be able to apply the principles of homeostasis to explain how the body maintains a stable internal environment in response to various physiological challenges.
4. Students will be able to analyze the interconnected roles of cells, tissues, and cellular metabolism in supporting the functions of a complete organ system.
5. Students will be able to effectively use anatomical terminology to describe the location, function, and relationships of body parts and systems in both written and oral communication.
6. Students will be able to interpret physiological data and draw evidence-based conclusions about normal and abnormal bodily function.

General Education Student Learning Objectives

Natural Sciences (6 credits)

Students will understand the fundamental principles of natural sciences and apply scientific methods of inquiry to investigate the natural world.

Student Learning Outcomes: As a result of taking courses meeting this goal, students will:

1. Explain the nature of science, including how scientific explanations are formulated, tested, and modified or validated.
2. Distinguished between scientific and non-scientific evidence and explanations, and use scientific evidence to construct arguments related to contemporary issues.
3. Apply basic observational, quantitative, or technological methods to gather and analyze data and generate evidence-based conclusions in a laboratory setting.
4. Understand and apply foundational knowledge and discipline-specific concepts to address issues, solve problems, or predict natural phenomena.

Content Standards – (National Organization Standards)

Standard 1: Academic Foundation - Understand human anatomy, physiology, common diseases and disorders, and medical math principles.

- Describe the organization of the human body and directional terms
- Identify levels of organization (i.e., Chemical, Cellular, Tissue, Organ, System, Organism)
- Demonstrate anatomical positions
- Identify Body Planes (i.e., Sagittal, Midsagittal, Coronal/Frontal, Transverse/Horizontal)
- Use directional Terms (i.e., Anterior/Posterior, Medial/Lateral, Proximal/Distal, Superficial/Deep, Superior / Inferior, Ventral/Dorsal)
- Identify body cavities (i.e., Abdominal, Cranial, Dorsal, Pelvic, Spinal, Thoracic)
- Identify components of the abdominal quadrants (i.e., right lower, right upper, left lower, left upper)
- Identify basic structures and describe functions of human body systems.

Skeletal

- Structures of the skeletal system attachment and movement (i.e., Distinguish between axial and appendicular skeletons, Describe long bone anatomy, Identify joint types and movement, Name and classify all 206 bones)
- Functions of the skeletal system (i.e., Structure and support, Muscle attachment and movement, Mineral storage, Hematopoiesis)

Muscular

- Structures of the muscular system (i.e., Identify types of muscle tissue, Identify major muscle groups of neck, shoulder, chest, abdomen, back, arms, and legs)
- Functions of the muscular system (i.e., Body movement, Posture, Protection)

Integumentary

- Structures of the integumentary system (i.e., Identify integumentary components, Label the layers of skin)
- Functions of the integumentary system (i.e., Vitamin D production, Sensory organ, Infection protection, Temperature regulation, UV light protection)

Cardiovascular

- Structures of the cardiovascular system (i.e., Identify cardiovascular organs, Label the parts of the heart, Distinguish blood components)
- Functions of the cardiovascular system (i.e., Blood flow through the heart and body, Transports nutrients, waste, antibodies, hormones, and gases, Cardiac conduction system)

Lymphatic/Immune

- Structures of the lymphatic system (i.e., Identify lymphatic organs)
- Functions of the lymphatic system (i.e., Provide protection against disease, Movement of lymph fluid)

Respiratory

- Structures of the respiratory system (i.e., Identify respiratory organs)
- Functions of the respiratory system (i.e., Gas exchange)

Nervous

- Structures of the nervous system (i.e., Identify organs of the nervous system, Identify structures of the special sense organs)
- Functions of the nervous system (i.e., sensations, movement, processing)

Endocrine

- Structures of the endocrine system (i.e., Identify the endocrine glands)
- Functions of the endocrine system (i.e., Production of hormones, Regulation of body processes, Controls metabolism, Regulates growth, development, and maturation)

Digestive

- Structures of the digestive system (i.e., Identify digestive organs in sequence, Differentiate between alimentary and accessory organs)
- Functions of the digestive system (i.e., Chemical and mechanical digestion, Absorption of nutrients, Excretion of waste)

Urinary

- Structures of the urinary system (i.e., Identify urinary organs, Identify gross and microscopic anatomy of the kidney)
- Functions of the urinary system (i.e., Process of urine formation, Urine composition, Homeostatic balance)

Reproductive

- Structures of the reproductive system (i.e., Identify female reproductive organs, Identify male reproductive organs)
- Functions of the reproductive system (i.e., Formation of gametes, Production of hormones)

Content Standards – National Strength and Conditioning Association (NSCA)

Standard 1. Human Anatomy and Physiology

- Structure and functions of body systems, specifically
- Musculoskeletal system
- Neuromuscular system
- Cardiovascular system
- Respiratory system

Course Assessments (for both Lecture and Lab):

Quizzes (35% of overall grade)

- Description: For each chapter, you'll complete a formative assessment quiz. These quizzes, which can be taken either in class or online, are made up of multiple-choice and true/false questions. They are designed to help you check your understanding of the chapter's core concepts, definitions, and theories. You can take each quiz as many times as you need to achieve a perfect score.
- Measurable Outcomes: Upon successful completion of these assessments, you will be able to define and differentiate key anatomical structures and their corresponding physiological functions. This includes the ability to identify major bones and muscles, recognize and describe components of the cardiovascular and nervous systems, and demonstrate a foundational comprehension of metabolism and homeostasis. Through hands-on lab work, you will also be able to locate anatomical landmarks on models and slides and apply your knowledge by analyzing data from physiological experiments.

Application Assignments (30% of overall grade)

- **Description:** This component includes a series of in-depth projects designed to bridge theoretical knowledge from both lecture and lab with practical application. Each project requires students to synthesize information from multiple chapters, analyze complex scenarios, and present their findings in a clear, well-supported format. These assignments challenge you to move beyond simple recall and apply your understanding of how anatomy and physiology function in an integrated manner.
- **Measurable Outcome:** Students will demonstrate a broad and integrated understanding of human anatomy and physiological principles as they apply to the body's major organ systems. They will be able to synthesize information from various anatomical structures and physiological processes, compare and contrast the functions of different organ systems, and articulate their understanding of how these systems work together to maintain homeostasis. Success will be measured by performance on conceptual and application-based questions, as well as by their ability to accurately identify structures and interpret data in laboratory settings, indicating mastery of core content.

Examinations (35% of overall grade)

- **Description:** Comprehensive examinations will assess understanding of concepts across multiple chapters. These may include multiple-choice questions, short-answer responses requiring explanation of physiological mechanisms, and problem-solving scenarios. The final exam will be cumulative, emphasizing the integration of knowledge across all course topics.
- **Measurable Outcomes:** Students will demonstrate a broad and integrated understanding of the principles of human anatomy and physiology. They will be able to synthesize information from different organ systems, compare and contrast the structures and functions of various body parts, and articulate their understanding of how these systems work together to maintain health. Success will be measured by your performance on conceptual and application-based questions, indicating your mastery of core anatomical and physiological content.

Performance Standards/Grading Policy

In this face-to-face class, your conduct, engagement, preparation, and timely submission of assignments are expected to reflect a high level of professionalism, much like you would demonstrate in a professional setting. Your active participation is key to your success and the success of our learning community.

This includes:

- Attending class and arriving on time
- Completing all assigned readings thoroughly and thoughtfully.
- Actively participating in class discussions and group work.
- Engaging in all research and presentation assignments.

Grade	Percentage Range
A	90-100
B	80-89.99
C	70-79.99
D	60-69.99

F	59.99 and below
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This course utilizes a weighted grading system to determine your overall grade, meaning different assessment categories contribute a specific percentage to your final grade.

Here's how your overall grade will be calculated

- Quizzes (35% of overall grade)
- Application Assignments (30% of overall grade)
- Examinations (35% of overall grade)

Why a Weighted Scoring System is Beneficial

This weighted approach offers several key advantages for your learning and evaluation:

- It clearly communicates the importance of each assessment type in mastering course material.
- A lower score on one assignment won't disproportionately tank your overall grade, allowing for recovery.
- You're motivated to perform well across all types of assignments, not just a select few.
- You always know exactly how each part contributes to your final grade, helping you prioritize your efforts.

This system provides a more holistic, fair, and transparent evaluation, ensuring your final grade accurately reflects your comprehensive understanding and application of the course content.

Course Outline/Schedule

NSU Academic Calendar
2026 Fall Semester

- August 24, 2026, Monday Classes begin
- September 3, 2026, Thursday Census date; Attendance Confirmation
- September 4, 2026, Friday Payment due
- September 7, 2026, Monday Labor Day: no classes, offices closed
- October 12, 2026, Monday Indigenous Peoples' Day: no classes; offices closed
- November 11, 2026, Wednesday Veterans Day: no classes, offices closed
- November 25 – 27, 2026, Wednesday – Friday Thanksgiving Break: no classes
- December 9, 2026, Wednesday Final Exam Prep Day: no classes
- December 10 – 16, 2026 Thursday – Wednesday Final Exam Schedule in effect
- December 12, 2026, Saturday Winter Commencement: Johnson Fine Arts Center

The tentative schedule for this course is outlined below. *Please note, the instructor reserves the right to modify the schedule at any time.*

Table 1: Course Schedule

Date	Course Work	Lecture Assignments	Lab Assignments	Notes
Week 1: Monday, August 24, 2026	Unit 1: Chapters 1-5			
Week 2: Monday, August 31, 2026	Unit 1: Chapters 1-5	Chapters 1-2 Quiz	Application Assignment #1	September 7, 2026, Monday Labor Day: no

Date	Course Work	Lecture Assignments	Lab Assignments	Notes
				classes, offices closed
Week 3: Monday, September 7, 2026	Unit 1: Chapters 1-5	Chapter 3 Quiz	Lab Quiz Application Assignment #2	
Week 4: Monday, September 14, 2026	Unit 1: Chapters 1-5	Application Assignment #1	Lab Quiz Application Assignment #3	
Week 5: Monday, September 21, 2026	Unit 1: Chapters 1-5	Chapters 4-5 Quiz Exam	Lab Exam	
Week 6: Monday, September 28, 2026	Unit 2: Chapters 6-13			
Week 7: Monday, October 5, 2026	Unit 2: Chapters 6-13	Chapters 6-8 Quiz Application Assignment #2	Lab Quiz Application Assignment #4	
Week 8: Monday, October 12, 2026	Unit 2: Chapters 6-13	Chapters 9-11 Quiz	Lab Quiz Application Assignment #5	October 12, 2026, Monday Indigenous Peoples' Day: no classes; offices closed
Week 9 : Monday, October 19, 2026	Unit 2: Chapters 6-13	Chapters 12-13 Quiz Exam	Exam	
Week 10: Monday, October 26, 2026	Unit 3: Chapters 14-21		Application Assignment #6	
Week 11: Monday, November 2, 2026	Unit 3: Chapters 14-21	Application Assignment #3	Lab Quiz Application Assignment #7	
Week 12: Monday, November 9, 2026	Unit 3: Chapters 14-21	Chapters 14-18 Quiz	Lab Quiz Application Assignment #8	November 11, 2026, Wednesday Veterans Day: no classes, offices closed

Date	Course Work	Lecture Assignments	Lab Assignments	Notes
Week 13: Monday, November 16, 2026	Unit 3: Chapters 14-21	Chapters 19-21 Quiz Exam	Application Assignment #9	
Week 14: Monday, November 23, 2026	Unit 4: Chapters 22-24			November 25 – 27, 2026, Wednesday – Friday Thanksgiving Break: no classes
Week 15: Monday, November 30, 2026	Unit 4: Chapters 22-24	Application Assignment #4		
Week 16: Monday, December 7, 2026	Prepare for the Final Exam			December 9, 2026, Wednesday Final Exam Prep Day: no classes
Final Exams		Final Exam	Final Exam	December 10 – 16, 2026 Thursday – Wednesday Final Exam Schedule in effect

Northern State University Policy Statements

Academic Freedom The freedom of faculty to teach the knowledge encompassed by their academic disciplines is vital to successful education and thus must be defended. Under Board of Regents Policy 1:11, “Academic freedom in teaching is fundamental for the protection of the rights of faculty members in teaching and of students in freedom in learning. It includes the freedom to perform one’s professional duties and to present differing and sometimes controversial points of view, free from reprisal.”

Attendance Confirmation All students are required to complete the online Attendance Confirmation through Self-Service Banner at the start of the Fall and Spring semesters. Note: There is no confirmation for summer terms. No Financial Aid refunds will be processed until the Attendance Confirmation is completed, and registrations could be canceled if not completed by **September 3, 2026**. Tuition and fees must be paid in full by **September 3, 2026**. A quick link to the Academic Calendar of important dates can be found [here](#). Please contact the Finance Office in the Krikac Administration Building, (605) 626-2566, or email nsustudentaccounts@northern.edu, if you have any questions.

Complaint Procedure

Northern State University seeks to resolve student concerns and complaints in a fair and prompt manner. Students may file a concern or complaint using the [Concerns and Complaints webpage](#). SARA complaints from out-of-state students may be filed using the [SARA Complaint Resolution form](#).

Diversity Statement Northern State University strives to build an academic community of people from diverse backgrounds and experiences who are committed to sharing diverse ideas in a mutually respectful environment. We value open discourse and consideration of multiple perspectives on issues of regional, national, and international importance, in which individuals are free to express their points of view. Our goal is a diverse learning community with equal opportunity for all.

Grade Appeal Policy

A student who wishes to appeal a final grade may utilize the Student Academic Appeal Process described in the [NSU Student Handbook](#).

Student Success Services and Supports The NSU Student Success Center provides a network of support to help you reach your academic and personal goals. We offer a wide range of services, including the following:

Academic Advising; American Indian Circle Program; Career Services; Navigate (see below); Study Spaces—Individual & Group; GOLD series success workshops; TRIO McNair, TRIO Student Support Services; and tutoring and peer mentoring; and Supplemental Instruction (SI).

As your instructor, I am personally committed to supporting your academic success in this course. I can connect you to any of the services listed above. In addition, if you demonstrate any academic or behavioral concerns, I will discuss the issues with you and attempt to resolve them. I may also provide feedback through NSU's student success platform, **Navigate**. If you receive feedback, please visit with me. You can also seek assistance from your academic advisor or other resource staff members. My goal is to make your learning experience in this course as meaningful and successful as possible. If you have questions regarding any of these services, please ask me or contact the Student Success Center at studentsuccess@northern.edu or 605-626-7782.

Land Acknowledgement Northern State University acknowledges that we are on the traditional land of the "Oceti Sakowin (o-che-tee sha-koh-ween), an alliance that consists of the Santee, Yankton, and Teton Lakota people," and is home to many Native Nations indigenous to this area. It is with profound respect that we acknowledge the indigenous peoples of this land past, present and future. As inspired by: [indigenous land acknowledgment](#).

South Dakota Board of Regents Policy Statements

Academic Dishonesty and Misconduct **Cheating and other forms of academic dishonesty and misconduct run contrary to the purposes of higher education and will not be tolerated. Academic dishonesty includes, but is not limited to, plagiarism, copy answers or work done by another student (either on an exam or an assignment), allowing another student to copy from you, and using unauthorized materials during an exam. Northern State Universities policies and procedures on academic dishonesty can be found in the [NSU Student Handbook](#). The Board of Regents policies can be found in [Board of Regents Policy 2:33](#) and [Board of Regents Policy 3:4](#). The consequences for cheating and academic dishonesty are outlined in the above mentioned policies.**

Acceptable Use of Technology While Northern State University strives to provide access to computer labs and other technology, it is the student's responsibility to ensure adequate access to technology required for a course. This may include access to a computer (not Chromebooks, iPads, etc.), webcam, internet, adequate bandwidth, etc. While utilizing any of the information technology systems students, faculty, and staff should observe all relevant laws, regulations, [Board of Regents Policy 7:1](#), and any institutional procedural requirements.

ADA Statement Northern State University strives to ensure that physical resources, as well as information and communication technologies, are reasonably accessible to users to provide equal access to all. If you encounter any accessibility issues, you are encouraged to immediately contact the instructor of the course and the Office of Student Accessibility Services who will work to resolve the issue as quickly as possible.

Students are strongly encouraged to initiate the accommodation process early in the semester or as soon as it is recognized. Additionally, approved accommodations must be requested each semester by the student.

Contact: Student Accessibility Services via Phone 605-626-3007 or email at studentaccessibility@northern.edu, or access accommodations online through AccessNorthern.

[New Accommodation Request](#)
[Review Accommodations](#)

The Office of Student Accessibility Services will review relevant information to determine if an accommodation is reasonable. If an accommodation is approved, an accommodation letter will be sent to both the instructor(s) and the student via secure email—prior to the start of the semester when possible, or as soon as feasible. The Office of Student Accessibility Services will not disclose the nature of a student's disability to instructor(s). Students may choose to discuss their disability directly with instructor(s) if they wish.

Please note: if your home institution is not the institution you are enrolled at for a course (host institution), then you should contact your home institution's Office of Accessibility services. The accessibility services at the home and host institution will work together to ensure your request is evaluated and responded to.

Emergency Alert Communication In the event of an emergency arising on campus under [Board of Regents Policy 7:3](#), Northern State University will notify the campus community via the emergency alert system. It is the responsibility of the student to ensure their information is updated in the emergency alert system. The student's cell phone will be automatically inserted if available and if not, their email address is loaded. Students can at any time update their information in the student alert system.

Freedom in Learning Under Board of Regents and University policy, student academic performance may be evaluated solely on an academic basis, not on opinions or conduct in matters unrelated to academic standards. Students should be free to take reasoned exception to the data or views offered in any course of study and to reserve judgment about matters of opinion, but they are responsible for learning the content of any course of study for which they are enrolled. Students who believe that an academic evaluation reflects prejudiced or capricious consideration of student opinions or conduct unrelated to academic standards should contact the academic dean administratively in charge of the class to initiate a review of the evaluation.