



SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS
Authority to Offer an Existing Course

NSU

Institution

Art Department

Division/Department

Erin Foubert

Institutional Approval Signature

9/18/2026

Date

1. Is this a request to offer an existing common course or an existing unique course (approval will change course status from unique to common)?

Common Course

☐

Unique Course

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2. Provide the complete description as it appears in the system database including pre-requisites and co-requisites.

Prefix & No.	Course Title	Credits
ART 260	Digital Photography	3

Course Description

Digital Photography will develop students' skills in pixel-based photography. Students will recognize the similarities and differences between conventional film and digital photography. Using imaging software, they will access appropriate images for enhancement and creative image manipulation, to equip students to produce satisfying and meaningful art using digital photography.

Pre-requisites or Co-requisites (add lines as needed, make sure to copy boxes in Pre-req and Co-req cells)

Prefix & No.	Course Title	Pre-req	Co-req

3. Universities currently offering this course, or any equated courses (place an "X" in the appropriate boxes): Please consult any universities indicated below, and attach correspondence with the campus response. Communication and approval should include the Provost's office at the universities currently offering the course.

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BHSU

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DSU

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NSU

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SDSMT

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SDSU

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USD

4. Does Offering the Course Create FTE Implications? (Yes or No)

If no, Replacement of _____ (prefix, number, course name, credits) (deletion form attached)
Effective Date of Deletion:

Offers another avenue for students to enter Art classes and opens up additional seats for non-major students to study photography. No additional instructor requirements needed.

5. Does Offering the Course Create Schedule Management Implications? (Yes or No)

Explain:

No additional instructor requirements needed. Current instructor of Photography will teach this course. It will be offered asynchronously so no additional studio space or equipment necessary.

6. Existing program(s) in which course will be offered:

Will be offered as SGR #4, pending paperwork approval.

Bachelor of Fine Arts, Art
Digital Media Minor
Studio Art Minor
Marketing and Digital Design Minor
Sports Media Minor
Arts Administration Certificate

7. CIP Code for the course: 500605

8. Is the university currently authorized to use the course prefix (i.e., the prefix is used for a minimum of 6 courses, not counting x9x courses)? (Yes or No)

If the university is not authorized to use the current prefix, please indicate the prefix your university will use for the course, which will be equated to the requested course. The university must be approved to use this prefix.:

(Note: If the institution wishes to offer the course with the current prefix, but is not authorized to do so, AAC Guidelines Form 2.4.1.H – New Prefix Request Form must be submitted along with this request.)

9. Proposed instructional method by this university: A, Studio

10. Proposed delivery method by this university: N01, Face-to-face; N15, Asynchronous online

11. University Dept. Code: Art
Banner Department Code: NART

12. Authority to offer effective beginning in what term? Fall 2027

13. Section Restriction: None

Approval:

From: "Freese, Lauren" <lauren.freese@usd.edu>
Date: August 24, 2026 at 1:35:25 PM CDT
To: "Knedler, Epiphany S" <Epiphany.Knedler@northern.edu>
Subject: Re: Digital Photography I - Authority to Offer

Hi Epiphany,

We have no objections.

Thanks,

Lauren

Lauren Freese, Ph.D.
Chair, Department of Art
Associate Professor of Art History

UNIVERSITY OF SOUTH DAKOTA

Department of Art

W. M. Lee Fine Arts, Room 179A

414 E. Clark St. | Vermillion, SD 57069

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Lauren.Freeese@usd.edu

From: Knedler, Epiphany S <Epiphany.Knedler@northern.edu>

Date: Monday, August 24, 2026 at 12:46 PM

To: Freese, Lauren <lauren.freeese@usd.edu>

Subject: Digital Photography I - Authority to Offer

Good afternoon!

I hope your semester is starting off well! It sounds like both of us were in the same boat of having to do a quick search — I hope yours went well! 😊

We are updating our curriculum and are looking to offer Digital Photography I. Right now USD is the only institution who offers it. Our current Photo I course, Photography Techniques I, mostly focuses on darkroom. I'm attaching the form for authority to offer here, but can you let me know if this is okay with you or if you have any questions?

Ps — please tell Francesca hi for me! We've worked together a bit at CENTER Santa Fe Portfolio Reviews and Der Grief 😊

- - -

Epiphany Knedler

Assistant Professor of Art

Chair, Art Department

School of Fine Arts

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