



SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS
Authority to Offer an Existing Course

Northern State
University
Institution

School of Fine Arts/ Music
Division/Department

Erin Foubert

Institutional Approval Signature

10/7/2026

Date

1. Is this a request to offer an existing common course or an existing unique course (approval will change course status from unique to common)?

Common Course ☒ X
Unique Course ☐

2. Provide the complete description as it appears in the system database including pre-requisites and co-requisites.

Prefix & No.	Course Title	Credits
MUS 240	Music Cultures of the World	3

Course Description
The development of music and instruments as related to the music literature, social and cultural aspects of the various historical periods of music.

Pre-requisites or Co-requisites (add lines as needed, make sure to copy boxes in Pre-req and Co-req cells)

Prefix & No.	Course Title	Pre-req	Co-req

3. Universities currently offering this course, or any equated courses (place an "X" in the appropriate boxes): Please consult any universities indicated below, and attach correspondence with the campus response. Communication and approval should include the Provost's office at the universities currently offering the course.

☒ BHSU ☐ DSU ☐ NSU ☐ SDSMT ☐ SDSU ☒ USD

4. Does Offering the Course Create FTE Implications? (Yes or **No**)

If no, Replacement of _____ (prefix, number, course name, credits) (deletion form attached)

At this time not a replacement.

Effective Date of Deletion:

5. Does Offering the Course Create Schedule Management Implications? (Yes or **No**)

Explain: Course rotation

6. Existing program(s) in which course will be offered: Music BA

7. CIP Code for the course: 500905

8. Is the university currently authorized to use the course prefix (i.e., the prefix is used for a minimum of 6 courses, not counting x9x courses)? (Yes or No)

If the university is not authorized to use the current prefix, please indicate the prefix your university will use for the course, which will be equated to the requested course. The university must be approved to use this prefix.:

(Note: If the institution wishes to offer the course with the current prefix, but is not authorized to do so, AAC Guidelines Form 2.4.1.H – New Prefix Request Form must be submitted along with this request.)

9. Proposed instructional method by this university: R - lecture

10. Proposed delivery method by this university: 001 - face-to-face

11. University Dept. Code: Music
Banner Department Code: NMUS

12. Authority to offer effective beginning in what term? August 2027

13. Section Restriction:

Approval:

From: Holdhusen, David <david.holdhusen@usd.edu>
Sent: Thursday, September 10, 2026 11:22 AM
To: Woods, Timothy <Timothy.Woods@northern.edu>
Subject: Re: Request permission to teach a course

CAUTION: This email originated from outside of NSU. Do not click links or open attachments unless you recognize the sender and know the content is safe. DO NOT provide your username and password.

I don't see any issue with this. I kind of thought it was a regental class already.

I hope your year is off to a great start.
David

From: Woods, Timothy <Timothy.Woods@northern.edu>
Sent: Thursday, September 10, 2026 11:20 AM
To: Holdhusen, David <david.holdhusen@usd.edu>
Subject: Request permission to teach a course

Dr. Holdhusen,
I hope this email finds you and your department well. I writing to ask permission for Northern to teach your Goal #4 Gen Ed music course—MUS 240—Music Cultures of the World.

I presently teach MUS 332—Music History 1- World Music, but after consideration believe that it could be adapted to fulfill the needs of not only the NSU music students, but also students throughout Northern.

Please let me know—

Timothy Woods, DMA
Professor of Music
Northern State University

From: "Nero, Jonathan" <jonathan.nero@bhsu.edu>
Date: October 6, 2026 at 3:29:12 PM CDT
To: "Woods, Timothy" <Timothy.Woods@northern.edu>
Subject: RE: [EXT] Permission to teach MUS 240
Hi Dr. Woods.

I'm having a good semester. I'm conducting the Fiddler on the Roof pit the next couple of weekends, so that's keeping me busy. The choirs are doing well so far, too.
How are things going there?

The BHSU music department has no objections to you adding MUS 240.

Thanks,
Jon