## SOUTH DAKOTA BOARD OF REGENTS
### ACADEMIC AFFAIRS FORMS

# New Course Request

Use this form to request a new common or unique course. Consult the system course database through for information about existing courses before submitting this form.

| NSU | School of Education/Graduate Studies |
|---|---|
| **Institution** | **Division/Department** |

_Michael Wanous_                                                    4/1/2021

**Institutional Approval Signature**                    **Date**

## Section 1. Course Title and Description

If the course contains a lecture and laboratory component, identify both the lecture and laboratory numbers (xxx and xxxL) and credit hours associated with each. Provide the complete description as you wish it to appear in the system course database, including pre-requisites, co-requisites, and registration restrictions.

| Prefix & No. | Course Title | Credits |
|---|---|---|
| EDAD 745 | Organizational Behavior for Student Development | 3 |

*NOTE: The Enrollment Services Center assigns the short, abbreviated course title that appears on transcripts. The short title is limited to 30 characters (including spaces); meaningful but concise titles are encouraged due to space limitations in the student information system.*

**Course Description**

This course addresses the knowledge, skills, and dispositions associated with effective administrator behavior in and out of the classroom that builds positive school cultures. Students learn to plan and implement direct assistance to teachers and non-instructional staff, to plan and evaluate staff development programs, and to research exemplary school-wide programs and models for promoting student success.

*NOTE: Course descriptions are short, concise summaries that typically do not exceed 75 words. DO: Address the content of the course and write descriptions using active verbs (e.g., explore, learn, develop, etc.). DO NOT: Repeat the title of the course, layout the syllabus, use pronouns such as "we" and "you," or rely on specialized jargon, vague phrases, or clichés.*

**Pre-requisites or Co-requisites (add lines as needed)**

| Prefix & No. | Course Title | Pre-Req/Co-Req? |
|---|---|---|
|  |  |  |
|  |  |  |

**Registration Restrictions**

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|---|
|  |

## Section 2. Review of Course

*2.1.* **Will this be a unique or common course (*place an "X" in the appropriate box*)?**

☒ **Unique Course**
*If the request is for a unique course, institutions must review the common course catalog in the system course database to determine if a comparable common course already exists. List the two closest course matches in the common course catalog and provide a brief narrative explaining why the proposed course differs from those listed. If a search of the common course catalog determines an existing common course exists, complete the Authority to Offer an Existing Course Form. Courses requested without an attempt to find comparable courses will not be reviewed.*

| Prefix & No. | Course Title | Credits |
|---|---|---|
| EDAD 760 | HR Systems/Community Leadership | 3 |
| EDAD 740 | Community Relations/Personnel Leadership | 3 |

*Provide explanation of differences between proposed course and existing system catalog courses below:*

The proposed course differs from the two existing courses as it addresses organizational behavior in education as it relates to student development. The course description for EDAD 760 states, "Human resource and community leadership at the school district level." The proposed course takes a more streamlined intentional approach to fostering development of all human resources within a school building.

The course description listed for EDAD 740 states, "Community relations and personnel leadership at the building level." While this course addresses personnel leadership at the building level, the proposed course adds critical student development as part of the whole-building development process.

Participants in the proposed course will gain proficiencies for recruiting and retaining teachers and staff while learning dispositions and behaviors that increase productivity and foster a positive school climate. Topics will include conflict resolution at the adult and student level, effective communication, and research-based programming for students that maximizes student achievement.

☐ **Common Course**     *Indicate universities that are proposing this common course:*

☐ BHSU     ☐ DSU     ☐ NSU     ☐ SDSMT     ☐ SDSU     ☒ USD

## Section 3. Other Course Information

**3.1.** **Are there instructional staffing impacts?**

☐   **No**. Replacement of _____
(course prefix, course number, name of course, credits)
*Attach course deletion form

Effective date of deletion:     Click here to enter a date.

☒　　**No**. Schedule Management, explain below:

Current faculty will assume the course.

☐　　**Yes**.  Specify below:

**3.2.　Existing program(s) in which course will be offered (i.e., any current or pending majors, minors, certificates, etc.)**:

The proposed course will be required in the Master of Science in Leadership and Administration program to address various components of the National Educational Leadership Preparation (NELP) standards that will now guide the coursework for the MSEd.

**3.3.　Proposed instructional method by university** *(as defined by* AAC Guideline 5.4*)*:  R (lecture)
*If requesting an instructional method that is exempt from the* Section Size Guidelines*, please provide a brief description of how the course is appropriate for the instructional method, as defined in AAC Guidelines.*

**3.4.　Proposed delivery method by university** *(as defined by* AAC Guideline 5.5*)*:

015: Internet Asynchronous Term Based Instruction (N15)
001: Face to Face Term Based Instruction (N01)

**3.5.　Term change will be effective**:  Fall 2021

**3.6.　Can students repeat the course for additional credit?**
　　　☐　Yes, total credit limit: ＿＿＿＿＿＿＿　　☒　No

**3.7.　Will grade for this course be limited to S/U (pass/fail)?**
　　　☐　Yes　　　　　　　　　　　　　　☒　No

**3.8.　Will section enrollment be capped?**
　　　☒　Yes, max per section:　25　　　　☐　No

**3.9.　Will this course equate (i.e., be considered the same course for degree completion) with any other unique or common courses in the common course system database?**

　　　☐　Yes　　　　　　　　　　　　　　☒　No
*If yes, indicate the course(s) to which the course will equate (add lines as needed):*

| Prefix & No. | Course Title |
|---|---|
|  |  |

**3.10. Is this prefix approved for your university?**

☒ Yes ☐ No

*If no, provide a brief justification below:*

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# Section 4. Department and Course Codes (Completed by University Academic Affairs)

**4.1. University Department:**   NESE

**4.2. Banner Department Code:**   NESE

**4.3. Proposed CIP Code:**   130401

*Is this a new CIP code for the university?*   ☐ Yes   ☒ No